Education Strategy
2021/2022

The Registered Organisations Commission (the ROC) seeks to encourage behaviours in registered organisations that see them consistently acting in the best interests of their members. A focus on good governance helps ensure money is spent in a way that is transparent, properly authorised and which complies with an organisation's obligations under the *Fair Work (Registered Organisations) Act 2009* and its rules.

What you need to know

The ROC is committed to proactively educating registered organisations about financial and other responsibilities by engaging with them and their peak bodies to provide informative and practical tools to help with compliance. Each year we publish the national Education Strategy as a planning tool.

This document is informed by the feedback received through our Annual Education Survey, which is undertaken in the first quarter of the year, and other engagement with stakeholders at workshops and online discussion panels. The fourth iteration of our strategy includes new initiatives including a digital classroom and the 'ROC to you' outreach program as well as scheduled online events, podcasts, newsletters and other resources.

If an unforeseen event arises which prevents the ROC from delivering a scheduled education project, we will endeavour to provide a suitable alternative resource or activity.

How to use this document

Now in its fourth year, the national Education Strategy has been designed so that you and your organisation can plan for and schedule the education services you need or would like to participate in. It sets out the ROC's planned education projects from July 2021 to June 2022 and includes a timeline for new and updated education programs, online panels, and other resources. There is also flexibility within the calendar to ensure the ROC continues to focus on the latest topical issues.

Feedback?

If you would like to provide feedback about the strategy, or about improvement to any of our resources, please email regorgs@roc.gov.au.

Month	Information
JUL 2021	**Launch of the ROC LinkedIn channel** • The ROC will create a LinkedIn profile to connect with representatives of registered organisations and other professionals. • We will use this platform to share compliance tips, list upcoming events and keep our professional network up to date with the latest news.
	Compliance update: Credit cards • The ROC has examined allegations of credit card misuse in inquiries and investigations and following whistleblower disclosures. • We will publish a compliance update to assist registered organisations and branches to promote the proper use of credit cards. This will include examples and practical tips to prevent misuse.
	ROCpod podcast: Good governance in practice – A discussion with the Commissioner • We continue our Good Governance in Practice series, and our first discussion for the new financial year will feature the Registered Organisations Commissioner Mark Bielecki.
AUG 2021	**Financial reporting compliance snapshot** • The ROC will publish a compliance snapshot specific to financial reporting. This will give reporting units insight into compliance rates and common non-compliance issues.
	ROC quarterly newsletter No. 17 • Our quarterly newsletter provides a brief overview of the latest news, as well as tips for compliance.
	ROCpod podcast: Good governance in practice: Officers' duties • Officers of registered organisations are required to meet certain standards of financial governance. • An audio file about how officers of registered organisations can model best practice good governance will be available to download on ROC's podcast channel.

Month	Information
SEP 2021	**Launch of 'ROC to you: Tailored compliance solutions for organisations'** • Representatives of the ROC speak about compliance with committees of management, compliance employees and officers. This is a mutually beneficial experience that can address specific concerns or general good governance. • We formally launch 'ROC to you', which will include an online form for all registered organisations and branches to invite the ROC to visit and set out the content you would like us to cover.
	September hot topic education campaign • The ROC will respond to the identified needs of stakeholders, and complement the existing suite of education material, by running a targeted campaign on a hot topic.
	ROCpod podcast: Who is a related party? • The concept of a 'related party' is not always the same, depending on the area of compliance. • An audio file about related parties and disclosure requirements will be available to download on ROC's podcast channel.
OCT 2021	**Annual compliance snapshot** • A summary of compliance trends from 2020/21. • Registered organisations and branches can use the compliance snapshot to understand their own achievements and priorities, and to see how their compliance compares against other organisations and the previous financial year.
	Online panel **Beyond the basics: What your compliance lodgements reveal to your members** • Compliance documents lodged with the ROC are published online for the public to access, including members of registered organisations. • In this online panel discussion we will explore what compliance documents reveal about the operational performance of registered organisations, and how recognising this can assist with voluntary compliance.

Month	Information
	ROCpod podcast: Good governance in practice – Transparency and accountability • Transparency and accountability are key principles of good governance. • An audio file outlining how registered organisations can achieve transparency and accountability to members and other stakeholders will be available to download on ROC's podcast channel.
NOV 2021	**Launch of a digital classroom** • Many of the ROC's education resources will be transformed into modules that can be accessed by officers and administrators of registered organisations via a digital classroom on the ROC website. • Participants can anonymously complete modules about compliance topics at their own pace.
	ROC quarterly newsletter No. 18 • Our quarterly newsletter provides a brief overview of the latest news, as well as tips for compliance.
	ROCpod podcast: The latest compliance results and the year ahead • The ROC's priorities and activities influence the compliance of registered organisations. We reflect on the latest compliance trends and discuss the ROC's priorities for the year ahead. • An audio file will be available to download on the ROC's podcast channel.
DEC 2021	**E-Learning module: Annual return of information** • An interactive online learning tool will be released to assist registered organisations to prepare their annual return before they are due on 31 March.
	ROCpod podcast: Preparing your annual return of information • Registered organisations are required to keep certain records, and lodge an annual return of information by 31 March every year. • An audio file about this requirement will be available to download on ROC's podcast channel.

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JAN 2022	**Annual Education Survey** • The ROC will engage with stakeholders to obtain information about the education tools and resources they need. • This is one of our main tools for informing the national education strategy, and we encourage and will welcome your feedback.
	ROCpod podcast: Speaking up: What you may encounter during a whistleblower investigation • In this podcast episode, we will focus on the experience of a whistleblower, including how to make a protected disclosure, what kind of complaints are eligible for protection, the extent of protection available and what may happen during an investigation.
FEB 2022	**E- Learning module: Elections** • An interactive online learning tool will be released to assist people in registered organisations to understand how elections for registered organisations and branches are arranged.
	ROC quarterly newsletter No. 19 • Our quarterly newsletter provides a brief overview of the latest news, as well as tips for compliance.
	ROCpod podcast: Good governance in practice – Financial decision-making • Good financial governance is essential to the democratic functioning of organisations and the accountability of officers to members. • A podcast featuring a discussion about how officers and organisations can exercise best practice financial decision-making will be available to download on the ROC's podcast channel.
MAR 2022	**Compliance update: Notifications of change** • Updating records and notifying the ROC of certain changes is essential to accountability, transparency and active participation in registered organisations and branches. • The ROC will publish a compliance update about notifications of change to assist in the prevention of non-compliance.

Month	Information
	March hot topic education campaign • The ROC will respond to the identified needs of stakeholders, and complement the existing suite of education material, by running a targeted campaign on a hot topic.
	ROCpod podcast: A conversation with a registered auditor • Registered auditors play an integral role in the financial governance of registered organisations. • An audio file featuring the insights of a registered auditor will be available to download on ROC's podcast channel.
APR 2022	**E-Learning module: Financial reporting** • An interactive online learning tool will be released to assist registered organisations with financial reporting.
	Resources to assist reporting unit exemption certificates • Where the financial affairs of a reporting unit are encompassed by the financial affairs of an associated State body, or where a reporting unit has no financial affairs, it can apply to the ROC for an exemption from financial reporting requirements. • The ROC will release education resources to assist reporting units to apply for an exemption.
	ROCpod podcast: Hot topic • An audio file addressing a current issue will be available to download on ROC's podcast channel.
MAY 2022	**May masterclasses** • The ROC will host an online masterclass series. • Our masterclasses will be interactive sessions, with opportunities to ask questions and share your experiences. • Stakeholder feedback will shape the agenda, and we'll release the topics and registration information ahead of the event on our website and via the ROC subscription service.
	ROC quarterly newsletter No. 20 • Our quarterly newsletter provides a brief overview of the latest news, as well as tips for compliance.

Month	Information
	ROCpod podcast: Good governance in practice: Committees of management • Committees of management play an important role in the operations of registered organisations. Officers are responsible for exercising financial management and other important decision-making on behalf of a registered organisation or branch. • An audio file offering governance tips to officers who sit on a committee of management will be available to download on ROC's podcast channel.
JUN 2022	**Launch of the financial reporting checklist** • A checklist will be published on the ROC's website to guide reporting units in the preparation of their financial report.
	Launch of the national 2022/2023 Education Strategy • The national 2022/2023 Education Strategy, which will provide a schedule of the ROC's planned education projects for the next financial year, will be published on the ROC's website.
	ROCpod podcast: The rules of registered organisations • The rules of registered organisations can influence compliance processes and outcomes. There may be opportunities for registered organisations to streamline their practices. • An audio file about the ROC's observations on the rules of registered organisations will be available to download on ROC's podcast channel.