



**Australian Government**  
**Registered Organisations Commission**



**STRATEGY**  
PP 009 / JUNE 2019

# Education Strategy 2019/2020



---

**The Registered Organisations Commission (the ROC) seeks to foster a culture of voluntary compliance in registered organisations. Part of how we aim to achieve this is by providing accurate, relevant and easily accessible education services and tools for organisations and their members.**

### **What you need to know**

As part of our commitment to assisting registered organisations, the ROC has set out in this document its national 2019/2020 Education Strategy. This is a planning tool.

The ROC has consulted with organisations and peak bodies about the education services they seek from us. In response we have developed the Strategy which is comprised of a series of scheduled workshops, podcasts, newsletters and other educational materials and resources.

### **How to use this document**

The ROC Education Strategy is designed to enable you, or your organisation, to plan and schedule for the education services you need or would like to utilise. It sets out the ROC's planned education projects from July 2019 to June 2020. It includes a timeline for new and updated education materials, face-to-face workshops, quarterly newsletters, podcasts, and other educational materials and resources.

### **Feedback?**

If you would like to provide feedback about the Strategy, or about improvement to any of our resources, please email [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au).



Month	Information
	<p><b>Interactive Workshop No 8 – Adelaide: 2 July 2019</b></p> <ul style="list-style-type: none"> <li>• This will be our first workshop held in Adelaide</li> <li>• Similar to those previously held around Australia, this will include workshops on the topics of financial reporting, elections, annual returns, officer and related party disclosure statements and whistleblowing</li> <li>• Registration information can be found on the <a href="#">website</a></li> </ul>
	<p><b>Launch of materials regarding various Accounting Standards</b></p> <ul style="list-style-type: none"> <li>• The release of education materials relating to various Accounting Standards relevant to registered organisations</li> </ul>
	<p><b>Launch of ROC’s new risk-based assessment of Officer and Related Party Disclosure Statements</b></p> <ul style="list-style-type: none"> <li>• The ROC will release a new risk-based approach for the assessment of ORP statements</li> </ul>
	<p><b>Launch of ROC’s podcast channel</b></p> <ul style="list-style-type: none"> <li>• Throughout the financial year, the ROC will be recording a series of audio files on key topics, which will be available for stakeholders to download and listen to at their convenience</li> <li>• The launch of the podcast channel will invite stakeholders to subscribe to our channel so that episodes recorded in future will be immediately available</li> </ul>
	<p><b>Podcast: What to expect from your auditor</b></p> <ul style="list-style-type: none"> <li>• To launch the podcast channel, an audio file on what registered organisations can expect from their auditor will be available to download</li> </ul>
	<p><b>ROC quarterly newsletter No. 9</b></p> <ul style="list-style-type: none"> <li>• Our quarterly newsletter provides a brief overview of the latest news, as well as tips for compliance</li> </ul>



Month	Information
	<p><b>Interactive Workshop No 9 – Canberra: Date TBA</b></p> <ul style="list-style-type: none"> <li>This will be our first workshop held in Canberra</li> <li>Similar to those previously held around Australia, the design of the workshop will take into account feedback from previous sessions, in addition to current and emerging issues</li> <li>Expressions of interest can be emailed to <a href="mailto:regorgs@roc.gov.au">regorgs@roc.gov.au</a></li> </ul>
	<p><b>Podcast: Good governance in registered organisations</b></p> <ul style="list-style-type: none"> <li>An audio file on the importance of good governance will be available to download on the ROC's podcast channel</li> </ul>
	<p><b>Launch of materials regarding whistleblowers and reprisals</b></p> <ul style="list-style-type: none"> <li>The release of education materials regarding reprisals against whistleblowers</li> </ul>
	<p><b>Launch of financial training exemption form</b></p> <ul style="list-style-type: none"> <li>Responding to stakeholder feedback, the ROC will release a financial training exemption form, to aid and streamline the process for organisations and officers to apply for an exemption from the requirement to undertake financial training</li> </ul>
	<p><b>Audit of financial training: outcomes and learnings</b></p> <ul style="list-style-type: none"> <li>The ROC will report on findings from its audit of financial training undertaken by officers with financial duties</li> </ul>
	<p><b>Podcast: Interview with the Commissioner 1</b></p> <ul style="list-style-type: none"> <li>An interview with the Registered Organisations Commissioner will be available to download on the ROC's podcast channel</li> </ul>
	<p><b>Interactive Workshop No 10 – Hobart: Date TBA</b></p> <ul style="list-style-type: none"> <li>This will be our first workshop held in Hobart</li> <li>Similar to those previously held around Australia, this workshop will take into account feedback from previous sessions, in addition to current and emerging issues</li> <li>Expressions of interest can be emailed to <a href="mailto:regorgs@roc.gov.au">regorgs@roc.gov.au</a></li> </ul>



Month	Information
	<p><b>ROC quarterly newsletter No. 10</b></p> <ul style="list-style-type: none"> <li>• Our quarterly newsletter provides a brief overview of the latest news, as well as tips for compliance</li> </ul> <hr/> <p><b>Webinar re-release</b></p> <ul style="list-style-type: none"> <li>• Stakeholders have requested improved technology so that viewers can pause, fast forward and rewind the ROC's webinar presentations</li> <li>• The existing webinars on the ROC website will be re-released in a format which provides improved capability</li> </ul>
	<p><b>Launch of the ROC's new risk-based assessment of annual returns of information</b></p> <ul style="list-style-type: none"> <li>• In anticipation of the requirement for registered organisations to lodge an annual return of information, the ROC will explain its new risk-based approach to the assessment of annual returns of information</li> <li>• Similar to the ROC's method for assessing financial reports, depending on an organisation's compliance history, each organisation will face an advanced review of its annual return of information at least once every five years</li> </ul>
	<p><b>Podcast: Whistleblowers and reprisals</b></p> <ul style="list-style-type: none"> <li>• An audio file on whistleblowers and reprisal action will be available to download on the ROC's podcast channel</li> </ul> <hr/> <p><b>Website review</b></p> <ul style="list-style-type: none"> <li>• Following a review of the ROC website and consideration of stakeholder feedback, any necessary refinements will be made to the ROC's website</li> </ul>



Month	Information
	<p><b>ROC quarterly newsletter No. 11</b></p> <ul style="list-style-type: none"> <li>• Our quarterly newsletter provides a brief overview of the latest news, as well as tips for compliance</li> </ul>
	<p><b>Podcast: Common enquiries about the Officer and Related Party (ORP) disclosure statements</b></p> <ul style="list-style-type: none"> <li>• An audio recording on the frequently-asked questions about ORP statements will be available to download on the ROC's podcast channel</li> </ul>
	<p><b>Launch of litigation summary</b></p> <ul style="list-style-type: none"> <li>• A summary of Federal Court decisions will be published on the ROC website to highlight recent judicial interpretation of the <i>Fair Work (Registered Organisations) Act 2009</i></li> </ul>
	<p><b>Interactive Workshop No 11 – New South Wales: Date TBA</b></p> <ul style="list-style-type: none"> <li>• This will be the ROC's third information session in New South Wales, and the first for 2020</li> <li>• The format and topics for this workshop will take into account feedback from previous sessions, in addition to current and emerging issues</li> <li>• Expressions of interest can be emailed to <a href="mailto:regorgs@roc.gov.au">regorgs@roc.gov.au</a></li> </ul>
	<p><b>Podcast: Interview with the Commissioner 2</b></p> <ul style="list-style-type: none"> <li>• A second interview with the Commissioner will be available to download on the ROC's podcast channel</li> </ul>
	<p><b>March hot topic education campaign</b></p> <ul style="list-style-type: none"> <li>• The ROC will respond to the identified needs of stakeholders, and complement the existing suite of education material, by running a targeted campaign on a hot topic</li> </ul>



Month	Information
	<p><b>Launch of Online Learning Tool</b></p> <ul style="list-style-type: none"> <li>The ROC will launch an online learning tool, to assist administrators of registered organisations to understand the legislative requirements of the RO Act</li> <li>Over time, the online learning tool will be developed to include interactive modules and quizzes to teach and test knowledge on a variety of key topics</li> </ul>
	<p><b>Notifications of Change Online Learning Tool</b></p> <ul style="list-style-type: none"> <li>An interactive online learning tool will be released to assist administrators within organisations to understand the requirements under the RO Act to lodge Notifications of Change</li> </ul>
	<p><b>Podcast: Elections</b></p> <ul style="list-style-type: none"> <li>An audio file on common issues with prescribed information for elections will be available to download on ROC's podcast channel</li> </ul>
	<p><b>Interactive Workshop No.12 – Victoria: Date TBA</b></p> <ul style="list-style-type: none"> <li>This will be our third information session in Victoria, and the first in Victoria for 2020</li> <li>The format and topics for this workshop take into account feedback from previous sessions, in addition to current and emerging issues</li> </ul> <p>Expressions of interest can be emailed to <a href="mailto:regorgs@roc.gov.au">regorgs@roc.gov.au</a></p>
	<p><b>ROC milestones since 2017</b></p> <ul style="list-style-type: none"> <li>A reflection on ROC milestones over the three years since 2017</li> </ul>
	<p><b>ROC quarterly newsletter No. 12</b></p> <ul style="list-style-type: none"> <li>Our quarterly newsletter provides a brief overview of the latest news, as well as tips for compliance</li> </ul>



Month	Information
	<p><b>Launch of the financial reporting checklist</b></p> <ul style="list-style-type: none"> <li>A checklist will be published on the ROC's website to guide reporting units in the preparation of their financial report</li> </ul>
	<p><b>Launch of national 2020/2021 Education Strategy</b></p> <ul style="list-style-type: none"> <li>The national 2020/2021 Education Strategy, which will provide a schedule of the ROC's planned education projects for the next financial year, will be published on the ROC's website</li> </ul>
	<p><b>June hot topic education campaign</b></p> <ul style="list-style-type: none"> <li>The ROC will respond to the identified needs of stakeholders, and complement the existing suite of education material, by running a targeted campaign on a hot topic</li> </ul>