



2 September 2019

Peter O'Keeffe
Branch Secretary
Shop, Distributive and Allied Employees Association-Western Australian Branch
Sent via email: sda@sdawa.asn.au

cc: Gerard Dwyer, Shop, Distributive and Allied Employees Association,
gerard@sda.org.au

Dear Peter O'Keeffe,

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested offices in matter E2019/79. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must, as soon as practicable after receiving the post-election report, publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Shop, Distributive and Allied Employees Association-Western Australian Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;

- the name of the person now holding the office;
- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Yours faithfully,

Christine Hibberd
Registered Organisations Commission

28 August 2019

Post-election report

**Shop, Distributive and Allied
Employees Association**
Western Australia Branch
Scheduled election
E2019/79

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Election(s) Covered in this Report

Organisation: Western Australia Branch
Election: Scheduled
Election Decision No/s: E2019/79

Rules

Rules used for the election: [066N-WA: Incorporates alterations of 02/02/2016 [R2015/255]]
(replaces 07/08/2015 version)

Rules difficult to apply/interpret: None

Model Rule reference (if any): N/A

For more details see the Model Rules on the AEC website:

https://www.aec.gov.au/About_AEC/AEC_Services/Industrial_Elections

Roll of Voters

As there were no contested offices, no Roll of Voters was required.

Irregularities

Details of written allegations of irregularities,
and action taken by AEC: N/A

Other irregularities identified, and action taken: N/A

Other Matters

Returning Officer actions required (Section 193): No

Signed



Emma Gilbert
Returning Officer
Australian Electoral Commission
E: waelections@aec.gov.au
P: 08 6363 8047
28 August 2019

Attachments

A. Declaration of Results for Uncontested Offices – WA

Western Australian Branch

Branch President (1)

Candidates

THOMSON Grace

Branch Vice President (1)

Candidates

BOWMAN Pamela

Branch Secretary (1)

Candidates

O'KEEFFE Peter

Branch Assistant Secretary (1)

Candidates

HARRIS Benjamin

Branch Treasurer (1)

Candidates

YONG CHAI HOH Tony

Shop, Distributive and Allied Employees Association
Western Australia Branch
DECLARATION OF RESULTS - E2019/79
Uncontested Offices

Scheduled Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

Western Australian Branch

Branch President (1)

Candidates

THOMSON Grace

Branch Vice President (1)

Candidates

BOWMAN Pamela

Branch Secretary (1)

Candidates

O'KEEFFE Peter

Branch Assistant Secretary (1)

Candidates

HARRIS Benjamin

Branch Treasurer (1)

Candidates

YONG CHAI HOH Tony

Branch Committee of Management Member (7)

Candidates

ADAMS Teegan

BURNETT Callum

COOK Trevor

JOHNSON Deborah

MOYES Michele

PETERS Cyril

ZURAKOWSKI Margaret

Delegate to National Council (5)

Candidates

ADAMS Teegan

COOK Trevor

HARRIS Benjamin

O'KEEFFE Peter

ZURAKOWSKI Margaret

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Emma Gilbert
Returning Officer
Telephone: 08 6363 8047
Email: waelections@aec.gov.au
28/08/2019





DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

Shop, Distributive and Allied Employees Association-Western Australian Branch (E2019/79)

MR ENRIGHT

MELBOURNE, 27 JUNE 2019

Arrangement for conduct of election.

[1] On 30 May 2019 the Shop, Distributive and Allied Employees Association-Western Australian Branch lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices:

Branch President	(1)
Branch Vice President	(1)
Branch Secretary	(1)
Branch Assistant Secretary	(1)
Branch Treasurer	(1)
Branch Committee of Management Members	(7)
Delegates to National Council	(5)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

Printed by authority of the Commonwealth Government Printer
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Statement of Prescribed Information for an Election

I, Peter Francis O'Keeffe, being the Secretary of the Shop, Distributive and Allied Employees' Association Western Australian Branch, make the following statement:

I am the Secretary of the Shop, Distributive and Allied Employees' Association Western Australian Branch,

I am authorised to lodge the following prescribed information concerning forthcoming elections in the Western Australian Branch of the Shop, Distributive and Allied Employees' Association,

I confirm that the following information is being lodged under subsection 189(1) of the *Fair Work (Registered Organisations) Act 2009*.

Signed:



Dated:

30/5/19

The name and number of each office for which an election is required:

Branch President (1)
Branch Vice President (1)
Branch Secretary (1)
Branch Assistant Secretary (1)
Branch Treasurer (1)
Branch Committee of Management Member (7)
Delegate to National Council (5)

The reason for the election:

The term of each office is due to expire.

All correspondence to be addressed to the Branch Secretary

**THE UNION FOR
WORKERS IN
RETAIL.
FAST FOOD.
WAREHOUSING.**

Shop, Distributive and Allied Employees' Association (Western Australia Branch)

Voting system to be used:

Direct voting system.

Electorate:

Financial members of the Shop, Distributive and Allied Employees' Association Western Australian Branch

Nominations open:

The rules of the Branch are silent with respect to the beginning of the period in which nominations are called, with this date customarily being set at the discretion of the Returning Officer.

Nominations close:

The Branch rules prescribe 5.00 p.m. on the third Tuesday in August each fourth year as the time of closing of nominations. The relevant date is thus Tuesday 20th August 2019.

Cut off date for roll:

Seven days before the date on which nominations are first called.