



13 March 2020

Christian Payne  
President  
Real Estate Employers' Federation  
Sent via email: admin@reef.org.au

Dear Christian Payne

**Notification of changes made to records under s.233(1) RO Act - Annual obligation to lodge information (AR2019/92)**

I acknowledge receipt of a Notification of Change to the office holders of the Real Estate Employers' Federation.

This information was lodged with the Registered Organisations Commission (the ROC) pursuant to the notification requirements in section 233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly. The document can be viewed on the Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
28/02/2020	N/A	Committee of Management Member vacancy	Yes

**Time frames**

Regulation 151 of the *Fair Work (Registered Organisations) Regulations 2009* prescribes that a notification of change pursuant to section 233(2) of the RO Act must be lodged within 35 days of the change occurring. I note that this is a civil penalty provision and non-compliance may leave your organisation open to Federal Court proceedings.

**Officer Induction Kit**

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit includes a number of resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates and other reporting obligations.

The kit should not be printed as it is updated regularly and some of the documents are interactive. The ROC strongly recommends that all new officers, and officers who are seeking more information on their obligations and duties, are given the link to the officer induction kit. Please

GPO Box 2983, Melbourne VIC 3001  
Telephone: 1300 341 665 | Email: regorgs@roc.gov.au  
Website: [www.roc.gov.au](http://www.roc.gov.au)

direct your new officers to the kit which is on the ROC's [fact sheets, templates and webinars page](#), under Officers.

### **Mandatory disclosures**

Please ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

### **Mandatory training**

Please also note that Section 293K of the RO Act requires each officer with duties that relate to the financial management to undertake approved training that covers the duties within 6 months after the person begins to hold office. Please ensure that relevant officers are advised of the requirement to undertake approved training. Please also ensure that they undertake the training within the required timeframe. Further information about training is provided in our [officer financial training fact sheet](#).

Thank you for your correspondence.

Yours sincerely

**Registered Organisations Commission**

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)  
required to be kept in accordance with section 230 Fair Work (Registered Organisations)  
Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009**

I, **PAUL PATRICK BYRNE**, being the **TREASURER** of the **REAL ESTATE EMPLOYERS FEDERATION**,  
declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated:

**20<sup>TH</sup> FEBRUARY, 2020**

## ANNEXURE A

### THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches:

*Please note:*

- *delete the italicised information: this is instructional or provided by way of example only*
- *the ROC must be notified within 35 days of the change*
- *the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change*
- *a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of New Office Holder	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>19<sup>th</sup> February, 2020</i>	<i>Committee of Management Member</i>	<i>Fred Andriessen</i>	<i>Vacant</i>	<i>N/A</i>	<i>Vacant</i>

Signed:



Dated:

**20<sup>TH</sup> FEBRUARY, 2020**



11 July 2019

Mr Christian Payne  
President  
Real Estate Employers' Federation  
Sent via email: [admin@reef.org.au](mailto:admin@reef.org.au)

cc: [bryan@reef.org.au](mailto:bryan@reef.org.au)

Dear Mr Payne,

### Declaration and information lodged under subsection 233(1) for 2019 (AR2019/92)

I acknowledge receipt by the Registered Organisations Commission (the ROC) on 22 February 2019 of the organisation's Annual Return which provides information under subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

Thank you for providing the Annual Return. The documents lodged provide the required information for the 2019 Annual Return of the Real Estate Employers' Federation.

The Annual Return has been filed. Annual returns are publicly available on the website through the [List of Registered Organisations](#).

### Notifications of Change

I also acknowledge receipt of a Notification of Change on 29 April 2019 to the office holders of the Real Estate Employers' Federation.

This information was lodged with the Registered Organisations Commission (the ROC) pursuant to the notification requirements in section 233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The table below outlines the change and when it was lodged. Our records have been updated and the document can be viewed on the Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period
29 April 2019	n/a	Steve Martin – COM Member; 24 April 2019	YES

### Time frames

Regulation 151 of the *Fair Work (Registered Organisations) Regulations 2009* prescribes that a notification of change pursuant to section 233(2) of the RO Act must be lodged within 35 days of the change occurring.

### Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit includes a number of resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates and other reporting obligations.

The kit should not be printed as it is updated regularly and some of the documents are interactive. The ROC strongly recommends that all new officers, and officers who are seeking more information on their obligations and duties, are given the link to the officer induction kit. Please direct any new officers to the kit which is on the ROC's [fact sheets, templates and webinars page](#), under Officers.

### **Mandatory disclosures**

Please ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

### **Mandatory training**

Please also note that Section 293K of the RO Act requires each officer with duties that relate to the financial management to undertake approved training that covers the duties within 6 months after the person begins to hold office. Please ensure that relevant officers are advised of the requirement to undertake approved training. Please also ensure that they undertake the training within the required timeframe. Further information about training is provided in our [officer financial training fact sheet](#).

If you have any queries regarding this correspondence I can be contacted on 1300 341 665 or by email at [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au).

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'David Vale', with a long horizontal flourish extending to the right.

**David Vale**  
**Registered Organisations Commission**

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)  
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)  
Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Anna Louise Egri, being an elected Committee of Management member of the Treasurer of the Real Estate Employers' Federation, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.



Signed: **Anna Louise Egri – Committee Member of the Real Estate Employers' Federation**

Dated: 29<sup>th</sup> April 2019

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au).]*

**ANNEXURE A**

**THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE**

Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

[Please note:

- *delete the italicised information: this is instructional or provided by way of example only*
- *the ROC must be notified within 35 days of the change*
- *the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change*
- *a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
N/A	24.4.2019	<i>Committee of Management Member</i>		<i>Steve Martin</i>	<i>PO Box 665 Albury NSW 2640</i>	<i>Real Estate Agent &amp; Company Director</i>

Signed: **Anna Louise Egri** – Committee of Management member & Authorised Officer



Dated: 29<sup>th</sup> April 2019

**ANNUAL RETURN OF INFORMATION (organisation with no branches) in accordance with Regulation 147 *Fair Work (Registered Organisations) Regulations 2009* and Sections 230 and 233 *Fair Work (Registered Organisations) Act 2009***

I, **CHRISTIAN SIDNEY PAYNE**, being the **PRESIDENT** of the **REAL ESTATE EMPLOYERS' FEDERATION (REEF)**, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by s.230(1)(a) and s.230(2) of the *Fair Work (Registered Organisations) Act 2009* (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:

The address of the organisation is **LEVEL 6, 99 BATHURST STREET, SYDNEY, NSW, 2000**

The organisation has no branches and no branches have ceased or commenced in the previous 12 months.

- On 31 December in the previous year the number of members was **1,513**.
- A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.
- Under the rules of the organisation, the following election must be held between 1 January and 31 December of 2019:
  - Casual Vacancy (1) - Committee of Management Member
- The organisation has not entered into an agreement under s.151(1) of the Act with a state union.



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Signed: **CHRISTIAN SIDNEY PAYNE**

Dated: **21st FEB, 2019**

## ANNEXURE A

**LIST OF OFFICE BEARERS & COMMITTEE MEMBERS OF  
THE REAL ESTATE EMPLOYERS' FEDERATION**

**AS AT 31<sup>st</sup> DECEMBER, 2018**

OFFICE	OFFICE HOLDER
<b>President</b>	<p><b>MR. CHRISTIAN PAYNE</b> PO Box 54 CRONULLA NSW 2230</p> <p>OCCUPATION: Real Estate Agent/Company Director</p>
<b>Vice-President</b>	<p><b>MR. PAUL GERARD DEEGAN</b> P.O. Box 242 LISMORE NSW 2480</p> <p>OCCUPATION: Real Estate Agent/Company Director</p>
<b>Treasurer</b>	<p><b>MR. PAUL PATRICK BYRNE</b> P.O. Box 968 BANKSTOWN NSW 1885</p> <p>OCCUPATION: Real Estate Agent/Company Director</p>
<b>Committee Member</b>	<p><b>MR. FREDERICK WILHEM ANDRIESSEN</b> 292-294 Main Road CARDIFF NSW 2285</p> <p>OCCUPATION: Real Estate Agent/Company Director</p>
<b>Committee Member</b>	<p><b>MS. JOANNE ELIZABETH THORPE</b> [REDACTED]</p> <p>OCCUPATION: Real Estate Agent/Company Director</p>
<b>Committee Member</b>	<p><b>MR. ANTHONY ABOUD</b> P.O. Box 172 RYDE NSW 1680</p> <p>OCCUPATION: Real Estate Agent/Company Director</p>
<b>Committee Member</b>	<p><b>MS. ANNA LOUISE EGRI</b> Level 1, 222a Glenmore Road PADDINGTON NSW 2021</p> <p>OCCUPATION: Human Resources Manager</p>
<b>Committee Member</b>	<b>VACANT</b>