

**MOLONEY, Carolyn**

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**Subject:** Post Election Report - E2015/146 (Court Ordered NSD53/2016) [DLM=For-Official-Use-Only]

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**From:** Renee Damasena [REDACTED]  
**Sent:** Friday, 3 February 2017 12:20 PM  
**To:** Orgs  
**Subject:** FW: Post Election Report - E2015/146 (Court Ordered NSD53/2016) [DLM=For-Official-Use-Only]

Please find below response from LGNSW

**Ms. Renee Damasena | Assistant Director**  
Industrial & Commercial Elections | NSW State Office  
Australian Electoral Commission  
[REDACTED]

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**From:** Adam Dansie [REDACTED]  
**Sent:** Friday, 3 February 2017 11:30 AM  
**To:** Renee Damasena [REDACTED]  
**Cc:** Paul Davis [REDACTED]; Rhys Richards [REDACTED]  
**Subject:** RE: Post Election Report - E2015/146 (Court Ordered NSD53/2016) [DLM=For-Official-Use-Only]

Hi Renee, Rhys and Paul

Happy 2017.

LGNSW took into account the information in the AEC's post-election report and at LGNSW's 2016 Conference motions were passed to amend the LGNSW rules. The LGNSW (Federal) rules have already been varied by the Fair Work Commission. The LGNSW (State) rules, which mirror the Federal rules, will also be amended shortly.

The updated LGNSW (Federal) rules are available at the following link:

<https://www.fwc.gov.au/registered-organisations/find-registered-organisations/local-government-and-shires-association-new>

Regards

ADAM DANSIE  
SENIOR MANAGER – INDUSTRIAL RELATIONS  
LOCAL GOVERNMENT NSW

LGNSW Employment Law Seminar  
28 April 2017  
Swissotel – 68 Market Street, Sydney

Personal & Executive Assistants Conference  
21 July 2017

Swissotel – 68 Market Street, Sydney

**National Local Government Human Resources Conference**  
15 to 17 November 2017  
Luna Park, Sydney

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**From:** Renee Damasena [REDACTED]  
**Sent:** Thursday, 2 February 2017 3:28 PM  
**To:** Adam Dansie  
**Cc:** Paul Davis; Rhys Richards  
**Subject:** FW: Post Election Report - E2015/146 (Court Ordered NSD53/2016) [DLM=For-Official-Use-Only]

Hi Adam,

Just following up from Meg's email this afternoon, I don't recall receiving a response from your organisation regarding the below?

If I am mistaken, please correct me.

Regards, Renee

**Ms. Renee Damasena | Assistant Director**  
Industrial & Commercial Elections | NSW State Office  
Australian Electoral Commission  
[REDACTED]



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**From:** Renee Damasena  
**Sent:** Monday, 1 August 2016 5:00 PM  
**To:** Adam Dansie [REDACTED]  
**Cc:** [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au); Industrial Elections [REDACTED]  
**Subject:** Post Election Report - E2015/146 (Court Ordered NSD53/2016) [DLM=For-Official-Use-Only]

### **For-Official-Use-Only**

Attention: Mr Adam Dansie  
Manager – Industrial Relations  
Local Government and Shires Association of New South Wales

Dear Mr. Dansie,

### **Post-Election Report for Local Government and Shires Association of New South Wales – E2015/146 (Court Ordered NSD53/2016)**

I refer to the above election.

Section 197(1) of the *Fair Work (Registered Organisations) Act 2009* ("the Act") requires the AEC to provide a written report on the conduct of the election to the Fair Work Commission and to the organisation or branch for whom the election was conducted. A copy of the report in relation to this election is attached.

Section 198 of the Act requires that if an organisation or branch is given a post- election Report under Section 197 that identifies a rule that was difficult to interpret or apply, the organisation or branch must,

within 30 days, give a written response to the AEC on that aspect of the report. The response must specify whether the organisation or branch intends to take any action in relation to the rule, and if so, what action it intends to take.

If the attached report identifies a rule that was difficult to interpret or apply, you should forward your response to the AEC by email to [industrial.elections@aec.gov.au](mailto:industrial.elections@aec.gov.au) within thirty days of the date of the report.

Section 198 and the regulations also require an organisation to make the Post-Election Report and the organisation's response to the report (if applicable) available to members.

Further, Regulation 141(4) of the *Fair Work (Registered Organisations) Regulations 2009* requires an organisation or branch to publish a notice on its website advising members that a copy of the Post-Election Report is available upon request. If a website is not available, publishing a notice in a journal or newsletter would be considered appropriate.

Please contact me if you wish to clarify any aspect of this report.

Regards

**Ms. Renee Damasena | Assistant Director**  
Industrial & Commercial Elections | NSW State Office  
Australian Electoral Commission



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## Fair Work (Registered Organisations) Act 2009

### POST ELECTION REPORT

#### Local Government and Shires Association of New South Wales

#### ELECTION/S COVERED IN THIS REPORT

Election Decision No/s: E2015/146 – Court Ordered Election  
(NSD53/2016)

#### RULES

Rules used for the election: [142N: Incorporates alterations of 23/01/2015  
[R2014/313]]

Rules difficult to apply/interpret: 1. Schedule B, Rule 11 states: *Details of nomination received, together with details of Local Government service, shall be placed before constituent councils before the Annual Conference.*

Neither the AEC nor the Association have 'service' information readily available. This rule should be deleted. If a listing is required then the more practical listing would be the Nominations Accepted listing – a Nominations Received listing does not provide constituents councils with confirmation as to the eligibility of the nominees and therefore who will be candidates at the election.

2. Schedule B, Rule 5 (b) states: *The Returning Officer shall require that the original of the facsimile nomination be forwarded within a time specified by the Returning Officer. Receipt of nomination by facsimile shall be deemed to be formal receipt of the nomination.*

This rule is unnecessary as the nomination is deemed formally received if received via facsimile – that is, requiring the original nomination to be forwarded to the returning officer is unnecessary as non-receipt does not invalidate a nomination and only serves to delay finalisation of the nomination process.

Further, to allow for modern means of communication and nomination lodgment, facsimile should also be replaced with "electronic means", or to simply state that "nominations must be lodged with the returning officer".



3. Schedule B, Rule 16 states: *...the absentee may by notice in writing signed by the absentee and delivered to the Returning Officer prior to the commencement of the Conference appoint another delegate from the same member...*

It is recommended that the timing for submitting a proxy be changed to *prior to 5pm the previous business day*. This is to ensure that the returning officer has sufficient time in which to check the eligibility of all proxies received, make notations against the roll of voters and compile materials required. The current timeframe does not allow sufficient time for the returning officer to undertake eligibility checks and prepare materials prior to the opening of the ballot, which increases the potential for errors.

Alternatively, make provision for the proxy to bring proof of the appointment at the time of voting only. This greatly reduces the administrative burden on the returning officer, who currently must reconcile proxies that were submitted on time, too late, and/or not received, and diverts the returning officer's attention to problem solving during crucial periods.

4. Schedule B, Rule 12 states: *"How to Vote" material may not be caused to be distributed without registered party membership being declared or without details of the authorisation of the material.*

During the attendance polling of 12 October 2015, there was debate over what constitutes *how to vote* material. For clarity, the term "how to vote material" should be defined in the rules. Further, you may also wish to consider broadening the rule so that it covers all material which may influence voters in the casting of their vote. The following text is provided as an example only of how the rule might read:

"Material (e.g. pamphlets, brochures, notices) which is intended or likely to affect voting in an election may not be distributed unless it contains the name and address of the person who authorized it and the name of the relevant political party".



5. Currently there are no provisions for the Association to appoint a scrutineer/s. This is not required in the rules but may be worth considering if the Association would be interested in sending scrutineers in the future.

6. Updates to Council Members required pending the *Local Government (Council Amalgamations) Proclamation 2016* and *Local Government (City of Parramatta and Cumberland) Proclamation 2016* – for example, Schedule A and C of the rules.

Model Rule reference (if any): See above

### **ROLL OF VOTERS**

Total number of voters on the Roll: See attached Declaration of Results.  
Number of apparent workplace addresses: NA  
Number of non-current addresses: NA  
Other matters pertaining to the roll of voters: A number of Councillors became ineligible to be voting delegates and/or Candidates due to the effect of the *Local Government (Council Amalgamations) Proclamation 2016* and *Local Government (City of Parramatta and Cumberland) Proclamation 2016*.

### **IRREGULARITIES**

Details of written allegations of irregularities, and action taken by AEC: Nil  
Other irregularities identified, and action taken: NA

### **ATTACHMENTS**

Declaration of Results



Renee Damasena  
Returning Officer  
1 August 2016

# Local Government & Shires Association of New South Wales 2015 Scheduled Election (Court Ordered NSD53/2016)

## Declaration of Results for Contested Offices

**E2016/146**

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

### Directors (Metropolitan/Urban Councils) (5)

Total number of names on the roll of voters	168
Ballot papers issued	168
Replacement ballot papers issued	5
<b>Total Ballot Papers Issued</b>	<b>173</b>
Ballot papers / envelopes returned for scrutiny	101
Less ballot papers / envelopes rejected at preliminary scrutiny	0
Adjusting balance	0
<b>Total Ballot Papers Admitted to Scrutiny</b>	<b>101</b>
Percentage of ballot papers returned to number issued	58%
Informal ballot papers	2
Ballot papers returned as unclaimed mail	1
Ballot papers not returned	71

Please see attached for the results of the voting.

I declare Christine Forster, Lesley Furneaux-Cook, Paul Hawker, Yvonne Keane and Linda Scott elected.

### Vice President (Regional/Rural Councils)

Total number of names on the roll of voters	196
Ballot papers issued	196
Replacement ballot papers issued	2
<b>Total Ballot Papers Issued</b>	<b>198</b>
Ballot papers / envelopes returned for scrutiny	131
Less ballot papers / envelopes rejected at preliminary scrutiny	4
Adjusting balance	0
<b>Total Ballot Papers Admitted to Scrutiny</b>	<b>127</b>
Informal ballot papers	1
Percentage of ballot papers returned to number issued	66%
Ballot papers returned as unclaimed mail	0
Ballot papers not returned	67

Please see attached for the results of the voting.

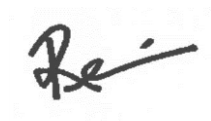
I declare Lindsay Brown elected.

### Directors (Regional/Rural Councils) (6)

Total number of names on the roll of voters	196
Ballot papers issued	196
Replacement ballot papers issued	2
<b>Total Ballot Papers Issued</b>	<b>198</b>
Ballot papers / envelopes returned for scrutiny	131
Less ballot papers / envelopes rejected at preliminary scrutiny	3
Adjusting balance	0
<b>Total Ballot Papers Admitted to Scrutiny</b>	<b>128</b>
Percentage of ballot papers returned to number issued	66%
Informal ballot papers	6
Ballot papers returned as unclaimed mail	0
Ballot papers not returned	67

Please see attached for the results of the voting.

I declare Ruth Fagan, Alice Glachan, Rod Kendall, Phyllis Miller, Denise Osborne and Darriea Turley elected.



Renee Damasena  
Returning Officer  
Australian Electoral Commission

1 July 2016



# Local Government & Shires Association of New South Wales Scheduled Elections

## Declaration of Results for Contested Offices

**E2015/146**

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Total number of names on the roll of voters	<b>530</b>
Ballot papers issued	<b>447</b>
Ballot papers / envelopes returned for scrutiny	<b>445</b>
Less ballot papers spoilt/discarded	<b>2</b>
<b>Total Ballot Papers Admitted to Scrutiny</b>	<b>445</b>

### President

<u>Candidates</u>	<u>First Preference Votes</u>	<u>Votes</u>
RHOADES, Keith	197	226
SHERLOCK, Tom - Serving Mosman	38	0
FORSTER, Christine - Liberal Party	198	214
MEAD, Clinton - Liberal Democratic Party	7	0
Total ballot papers	<b>445</b>	<b>445</b>
Formal ballot papers	<b>440</b>	<b>440</b>
Informal ballot papers	<b>5</b>	<b>5</b>

I declare Keith Rhoades elected.

Total number of names on the roll of voters	<b>530</b>
Ballot papers issued	<b>447</b>
Ballot papers / envelopes returned for scrutiny	<b>446</b>
Less ballot papers spoilt/discarded	<b>1</b>
<b>Total Ballot Papers Admitted to Scrutiny</b>	<b>446</b>

**Local Government & Shires Association of NSW  
Treasurer**

<u>Candidates</u>	<u>First Preference Votes</u>	<u>Votes</u>
RYAN, James - The Greens	41	0
MCKEOWN , Karen - Australian Labour	165	198
BENNISON, Scott - Liberal Party	236	244
Total ballot papers	<b>446</b>	<b>446</b>
Formal ballot papers	<b>442</b>	<b>442</b>
Informal ballot papers	<b>4</b>	<b>4</b>

I declare Scott Bennison elected.



Renee Damasena  
Returning Officer  
Australian Electoral Commission

13 October 2015

# Local Government & Shires Association of New South Wales Scheduled Elections

## Declaration of Results for Contested Offices

### E2015/146

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

#### Vice President (Metropolitan/Urban Councils)

Total number of names on the roll of voters	272
Ballot papers issued	226
Less ballot papers spoilt/discarded	1
Ballot papers / envelopes returned for scrutiny	225

**Total Ballot Papers Admitted to Scrutiny** 225

<u>Candidates</u>	<u>First Preference Votes</u>	<u>Votes after distribution</u>
ASFOUR , Khal	88	111
WANGMANN, Monica	33	0
PICKERING, Bill	103	113
Total ballot papers	225	225
Formal ballot papers	224	224
Informal ballot papers	1	1

I declare Bill Pickering elected.

#### Vice President (Regional/Rural Councils)

Total number of names on the roll of voters	281
Ballot papers issued	244
Less ballot papers spoilt/discarded	1
Ballot papers / envelopes returned for scrutiny	243

**Total Ballot Papers Admitted to Scrutiny** 243

<u>Candidates</u>	<u>First Preference Votes</u>	<u>Votes after distribution</u>
MATTHEWS, Greg	52	127
GLACHAN, Alice	43	115
BROWN, Lindsay	43	0
MILLER, Phyllis	47	0
TURLEY, Darriea	57	0
Total ballot papers	243	243
Formal ballot papers	242	242
Informal ballot papers	1	1

I declare Greg Matthews elected.

## Directors (Metropolitan/Urban Councils) (7)

Total number of names on the roll of voters	<b>272</b>
Ballot papers issued	<b>232</b>
Less ballot papers spoilt/discarded	<b>7</b>

Ballot papers / envelopes returned for scrutiny **225**

**Total Ballot Papers Admitted to Scrutiny 225**

<u>Candidates</u>	<u>First Preference Votes</u>	<u>Votes after distribution</u>
FISCHER, Penny	5	0
WANGMANN, Monica	1	0
BYRNE , Darcy	2	0
HAWKER, Paul	12	27 (4 <sup>th</sup> elected)
FORSTER, Christine	10	1
HARTY, Raymond	6	0
GLINATSI, George	15	31 (7 <sup>th</sup> elected)
SCOTT , Linda	5	27 (5 <sup>th</sup> elected)
PORTEOUS, Rochelle	1	0
KEANE , Yvonne	5	27 (3 <sup>rd</sup> elected)
BENNISON, Scott	2	0
BAKER, Zoe	12	0
HEGARTY , Julie	14	39 (6 <sup>th</sup> elected)
KELLY, Leo	29	27 (2 <sup>nd</sup> elected)
HADID, Mazhar	69	27 (1 <sup>st</sup> elected)
SIMON , George	1	0
MCKEOWN , Karen	5	0
MEAD, Clinton	1	0
SHERLOCK, Tom	2	0
MCLUCAS, Helen	0	0
SOULOS, Andrew	0	0
PALMER, Pam	1	0
FURNEAUX-COOK, Lesley	13	0
Exhausted	0	0
Gain/Loss	0	5
<b>Total ballot papers</b>	<b>225</b>	<b>225</b>
<b>Formal ballot papers</b>	<b>211</b>	<b>211</b>
<b>Informal ballot papers</b>	<b>14</b>	<b>14</b>

I declare George Glinatsis, Mazhar Hadid, Paul Hawker, Julie Hegarty, Yvonne Keane, Leo Kelly and Linda Scott elected.

## Director President (Regional/Rural Councils)

Total number of names on the roll of voters	<b>281</b>
Ballot papers issued	<b>247</b>
Less ballot papers spoilt/discarded	<b>4</b>
Ballot papers / envelopes returned for scrutiny	<b>243</b>

**Total Ballot Papers Admitted to Scrutiny 243**

<u>Candidates</u>	<u>First Preference Votes</u>	<u>Votes</u>
TAYLOR , Glenn	0	0
SCANDRETT, Ian	0	0
FAHEY, David	3	0
GLACHAN, Alice	5	6
MACK, Kevin	5	0
KENDALL, Rod	9	0
BROWN, Lindsay	23	29 (4 <sup>th</sup> elected)
BANASIK, Michael	0	0
TROY, Mark	17	37 (6 <sup>th</sup> elected)
BOWDEN, Linda	8	0
JENNINGS, Jess	1	0
MILLER, Phyllis	28	29 (3 <sup>rd</sup> elected)
SHIELDS, Ben	37	29 (1 <sup>st</sup> elected)
CURRAN, Vicki	2	0
OSBORNE, Denise	13	29 (5 <sup>th</sup> elected)
GRIFFITH, Chad	0	0
BLICAVS, Michelle	5	0
FAGAN, Ruth	18	34 (7 <sup>th</sup> elected)
KEEGAN, David	1	0
MORRISON, Garth	1	0
HILL, Brian	2	0
O'CONNOR, Margaret Iris	4	0
TURLEY, Darriea	32	29 (2 <sup>nd</sup> elected)
RYAN, James	1	0
SMITH, Allan	7	0
GUILE, Andrew	6	0
MATTHEWS, Greg	Elected to higher office	0
BAKER, Loretta	1	0
Exhausted	0	0
Gain/Loss	0	7
Total ballot papers	<b>243</b>	<b>243</b>
Formal ballot papers	<b>229</b>	<b>229</b>
Informal ballot papers	<b>14</b>	<b>14</b>

I declare Lindsay Brown, Ruth Fagan, Phyllis Miller, Denise Osborne, Ben Shields, Mark Troy and Darriea Turley elected.



Renee Damasena  
Returning Officer  
Australian Electoral Commission  
16 October 2015



# Copy of Signed Decision

**Title of Matter:** Application/Notification by Local Government and Shires Association of New South Wales  
**Section:** s.189(1) RO Act - Notification of elections for office  
**Subject:** Scheduled election - President; Vice President (Metropolitan/Urban); Vice President (Rural/Regional); Treasurer; Directors (Metropolitan/Urban) (7); Directors (Rural/Regional) (7).  
**Matter Number(s):** E2015/146

Dear Australian Electoral Commissioner via the Electoral Officer

Under subsection 189 of the *Fair Work (Registered Organisations) Act 2009*, please arrange for the conduct of the above election.

A copy of the Delegate's decision is attached for your information.

The relevant rulebook can be accessed via the Fair Work Commission's [website](#).

**Contact:** Mr Keith Rhoades of the organisation, as per the prescribed information.

Please send the declaration(s) and post election report to the Fair Work Commission at [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au).

## **Inquiries:**

Any inquiries relating to this matter are to be directed to Carolyn Moloney through [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au).

**7 MAY 2015**



## Copy of Signed Decision

**Title of Matter:** Application/Notification by Local Government and Shires Association of New South Wales

**Section:** s.189(1) RO Act - Notification of elections for office

**Subject:** Scheduled election - President; Vice President (Metropolitan/Urban); Vice President (Rural/Regional); Treasurer; Directors (Metropolitan/Urban) (7); Directors (Rural/Regional) (7).

**Matter Number(s):** E2015/146

A copy of the Delegate's election decision in relation to the above matter is attached for your information.

**Please note:** Section 233(2) of the *Fair Work (Registered Organisations) Act 2009* requires details of changes to an organisation's records be declared to the Fair Work Commission. This includes changes resulting from the conduct of elections. Changes must be declared within 35 days of their occurrence.

### Inquiries:

Any inquiries relating to this are to be directed to Carolyn Moloney  
Phone: 02 8374 6510, email: [carolyn.moloney@fwc.gov.au](mailto:carolyn.moloney@fwc.gov.au), Fax: 02 9380 6990.

**7 MAY 2015**



## DECISION

*Fair Work (Registered Organisations) Act 2009*  
s.189—Arrangement for conduct of an election

### **Local Government and Shires Association of New South Wales** (E2015/146)

MR ENRIGHT

MELBOURNE, 6 MAY 2015

*Arrangement for conduct of election.*

[1] On 30 April 2015 the Local Government and Shires Association of New South Wales lodged with the Fair Work Commission the prescribed information in relation to an election for the following offices:

President	(1)
Vice President from a Metropolitan/Urban council	(1)
Vice President from a Regional/Rural council	(1)
Treasurer	(1)
Director from a Metropolitan/Urban council	(7)
Director from a Regional/Rural council	(7)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.





DELEGATE OF THE GENERAL MANAGER

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# Copy of Prescribed Information

**Title of Matter:** Application/Notification by Local Government and Shires Association of New South Wales

**Section:** s.189(1) RO Act - Notification of elections for office

**Subject:** Scheduled election - President; Vice President (Metropolitan/Urban); Vice President (Rural/Regional); Treasurer; Directors (Metropolitan/Urban) (7); Directors (Rural/Regional) (7)

**Matter Number(s):** E2015/146

Attn: Electoral Officer

A copy of the Prescribed Information in relation to the above matter is attached for your information.

The election decision will be forwarded to your office in due course.

**Inquiries:**

Any inquiries relating to this are to be directed to: [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au).

**30 APRIL 2015**

Further contact: [REDACTED]

30 April 2015

David Vale  
Fair Work Commission  
Level 10, Terrace Tower  
80 William Street  
EAST SYDNEY NSW 2011

Dear Mr Vale

**Re: Notice and Statement of Prescribed Information for an Election**

The Local Government and Shires Association of New South Wales writes to lodge with the Fair Work Commission prescribed information in relation to an election that is to be conducted by the Australian Electoral Commission in accordance with section 189(1) of the *Fair Work (Registered Organisations) Act 2009*.

Attached is a statement signed by the duly authorised officer of the Local Government and Shires Association of New South Wales outlining the prescribed information required by regulation 138 of the *Fair Work (Registered Organisations) Regulations 2009*.

If you have any questions, please contact the undersigned on [REDACTED].

Yours sincerely



Nicholas Adams  
**Industrial Officer**

Encl: Statement of Keith Rhoades AFSM, President of the Local Government and Shires Association of New South Wales.

## Notice and Statement of Prescribed Information for an Election

I, Keith David Rhoades, being President of the Local Government and Shires Association of New South Wales, also known as Local Government NSW, make the following statement:

1. I am the President of Local Government NSW
2. I am authorised to lodge the following prescribed information concerning forthcoming elections for offices in Local Government NSW, and
3. I confirm that the following information is being lodged under subsection 189(1) of the *Fair Work (Registered Organisations) Act 2009* (Cth).

Signed



Keith Rhoades AFSM

Dated: 30 April 2015

### Offices/Positions

<b>A</b>	1 X President elected by a direct voting system
	1 X Vice President (Metropolitan/Urban) elected by a direct voting system
	1 X Vice President (Rural/Regional) elected by a direct voting system
	1 X Treasurer elected by a direct voting system
	7 X Directors (Metropolitan/Urban) elected by a direct voting system
	7 X Directors (Rural/Regional) elected by a direct voting system

### Reasons for election:

- Election for offices and positions marked A is required as the terms of office for the offices are due to expire in the normal course of events under the rules of the organisation.

### Elected by:

- For the office of President, the electorate for the direct voting system is Ordinary members of the organisation as set out in Rule 39(c).
- For the office of Vice President (Metropolitan/Urban), the electorate for the direct voting system is Ordinary members from Metropolitan/Urban councils as set out in Rule 40(a).

- For the office of Vice President (Rural/Regional), the electorate for the direct voting system is ordinary members from Rural/Regional councils as set out in Rule 40(b).
- For the office of Treasurer, the electorate for the direct voting system is ordinary members as set out in Rule 40(c).
- For the various offices of Director (Metropolitan/Urban), the electorate for the direct voting system is ordinary members from Metropolitan/Urban councils as set out in Rule 40(d).
- For the various offices of Director (Rural/Regional), the electorate for the direct voting system is ordinary members from Rural/Regional councils as set out in Rule 40(e).

**Date of Conference:**

- The first business day of the Annual Conference will be **Monday 12 October 2015**.

**Nominations open:**

- For all offices nominations open at least seven (7) weeks prior to the first business day of the Annual Conference (**Rule 5a of Schedule B**).

**Nominations close:**

- For all offices nominations close at least four (4) weeks prior to the first business day of the Annual Conference (**Rule 8 of Schedule B**).

**Date of closing of the roll:**

- The Roll of Voters must be closed seven (7) days prior to the date upon which the Returning Officer calls nominations for an election (**Rule 3 of Schedule B**).

Note:

*The above sample Notice and Statement would satisfy each of the particulars required under s.189(1) and the relevant regulations.*

*Make sure the declaration is adjusted as appropriate to reflect the facts.*

*The Notice and Statement are required to be lodged at least 2 months before the first day of nominations as set out in the rules of the organisation – the General Manager of the Fair Work Commission may allow for a later day (see subsection 189(2) and regulations).*

*The requirement to lodge election information under s.189(2) is a civil penalty provision (see s.305).*