



# Annual return and notification of changes

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[Annual lodgment of information \(annual return\)](#)

[Notifications of changes](#)

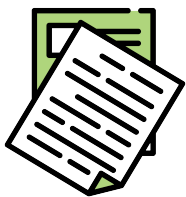
## Annual lodgment of information (annual return)



### Webinars

[Refresher information: Annual returns](#) (approximate duration: 23 minutes)

[Annual returns](#) (approximate duration: 15 minutes)



### Fact sheets

[Records to be kept by registered organisations \(PDF 398.1KB\)](#)

[Records to be lodged annually by registered organisations \(PDF 316.6KB\)](#)

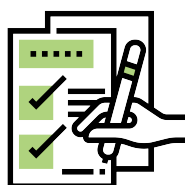
[Annual return timeline \(PDF 470.7KB\)](#) (A visual summary of the key dates relevant to the annual return)



## **Templates**

[Annual return template – Organisation with branches \(DOCX 28.6KB\)](#)

[Annual return template – Organisation with no branches \(DOCX 28KB\)](#)



## **Checklists**

### **Primary**

[Annual return – Primary checklist – Organisation without branches \(DOCX 149.1KB\)](#)

[Annual return – Primary checklist – Organisation with branches \(DOCX 202.8KB\)](#)

### **Advanced**

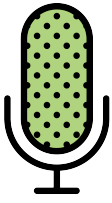
[Annual return – Advanced checklist – Organisations without branches \(DOCX 151.3KB\)](#)

[Annual return – Advanced checklist – Organisation with branches \(DOCX 198.8KB\)](#)



## **Panel discussions**

[Online discussion about your annual return: 29 January 2021](#)



## Podcast

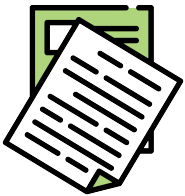
[Episode 11: Good governance in practice: record keeping and decision making](#)



## Find out more

➤ [Annual returns](#)

## Notification of changes



### Fact sheets

[Notification of changes fact sheet \(PDF 238.7KB\)](#)



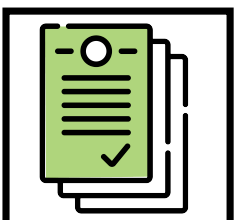
### Guidance notes

[ROC Quiz – Notification of changes \(PDF 228.4KB\)](#)



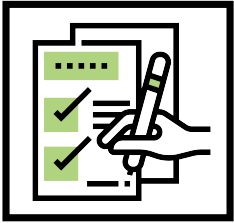
### Legislative summaries

[Summary and historical context of the legislative provisions – notification of changes \(PDF 185.8KB\)](#)



### Templates

[Notification of changes template \(DOCX 28.5KB\)](#)



## Checklists

[Notification of changes checklist for ONE change \(DOCX 151.3KB\)](#)

[Notification of changes checklist for MULTIPLE changes \(DOCX 224.1KB\)](#)



## Find out more

➤ [Notification of changes](#)