



Information Publication Plan

The Registered Organisations Commission (ROC) is subject to the *Freedom of Information Act 1982* (FOI Act) and is required to comply with the Information Publication Scheme (IPS) requirements under Part 2 of the FOI Act. In accordance with section 8(1) of the FOI Act, this plan sets out:

- what the ROC publishes and proposes to publish in accordance with the requirements of the IPS; and
- how, and to whom, the ROC proposes to publish information under the IPS.

Information required to be published under the IPS and how, and to whom, the agency publishes or proposes to publish information

	Information required to be published	How the information is or will be published	To whom the information will be published
s.8(2)(a)	This plan	This plan is published on the ROC's website at: ROC's Information publication plan	Published electronically without restriction
s.8(2)(b)	The details of the structure of the agency's organisation	The details of the structure of the ROC is published in the form of an organisational chart on the ROC's website at: ROC's organisational chart	Published electronically without restriction
s.8(2)(c)	Details of the functions of the agency	Details of the functions of the ROC are published on the ROC's website at: ROC's role	Published electronically without restriction
s.8(2)(d)	Details of appointments of officers of the agency	Details about the Registered Organisations Commissioner is published on the ROC's website at: About the Commissioner	Published electronically without restriction



s.8(2)(e)	The agency's annual report	The ROC is part of the reporting entity 'The Fair Work Ombudsman and Registered Organisations Commission Entity' (FWOROCE). FWOROCE'S annual report is published on the ROC's website at: FWOROCE's annual reports	Published electronically without restriction
s.8(2)(f)	Details of arrangements for members of the public to comment on specific policy proposal for which the agency is responsible	No current policy proposals are open for comment. However, the ROC invites feedback about its policies on its website at: ROC's policies	Published electronically without restriction
s.8(2)(g)	Information in documents to which the agency routinely gives access in response to requests for access to information	Information that is published resulting from FOI requests and any routinely released information from such requests is in the ROC's FOI disclosure log which is published on its website at: Access to information Documents lodged with the ROC by registered organisations, which would be available for inspection by any person, under Reg.20 of the Fair Work (Registered Organisations) Regulations 2009, are published on the ROC's website at: Find a registered organisation . To find a document lodged by a registered organisation, click on the name of the organisation.	Published electronically without restriction, however private information contained in: <ul style="list-style-type: none"> a) documents provided in response to FOI requests; and b) documents lodged by a registered organisation is redacted from those documents prior to release and publication.
s.8(2)(h)	Information held by the agency that is routinely provided to the Parliament of Australia	FWOROCE's annual report is published electronically on the ROC's website at: FWOROCE's annual reports	Published electronically without restriction



s.8(2)(i)	Contact details for an officer who can be contacted about access to the agency's information or documents	The ROC publishes the phone number, email and postal addresses for its Freedom of Information Officer on its website at: Access to information	Published electronically without restriction
s.8(2)(j)	The agency's operational information	<p>The ROC publishes its policies on its website at: ROC's policies</p> <p>The ROC publishes guidance notes, fact sheets, checklists and template forms, relevant to its operations, on its website at: Fact sheets, templates and webinars</p> <p>The ROC publishes its decisions in relation to registered organisations on its website at: Find a registered organisation. To find a decision about a registered organisation, click on the name of the organisation.</p>	Published electronically without restriction

Review

This plan will be reviewed on an annual basis.