Australian Government

Registered Organisations Commission

Education Strategy
2020/2021

The Registered Organisations Commission (the ROC) seeks to encourage behaviours in registered organisations that see them consistently focussed on acting in the best interests of their members, ensuring members' money is spent in a way that is transparent, properly authorised and which complies with their obligations under the Fair Work (Registered Organisations) Act 2009 and their rules.

What you need to know

The ROC is committed to proactively educating registered organisations about financial and other responsibilities by engaging with organisations and their peak bodies to provide informative and practical tools to help with compliance. Each year we publish our national education strategy as a planning tool.

Suggestions received through our Annual Education Survey (undertaken at the beginning of 2020) as well as feedback collected throughout the year at interstate workshops and other interactions with stakeholders have informed the development of the 2020-21 national Education Strategy. The strategy comprises of a series of scheduled workshops, podcasts, newsletters and other educational materials and resources.

In the event that the COVID-19 pandemic prevents workshops scheduled for the first half of 2021 from taking place, or other unforeseen events arise, the ROC will provide a suitable alternative education resource or activity.

How to use this document

The ROC Education Strategy has been designed so that you, or your organisation can plan and schedule for the education services you need or would like to participate in. It sets out the ROC's planned education projects from July 2020 to June 2021 and includes a timeline for new and updated education materials, workshops, quarterly newsletters, podcasts, and other educational resources.

Feedback?

If you would like to provide feedback about the strategy, or about improvement to any of our resources, please email regorgs@roc.gov.au.

Month	Information
JUL 2020	**Online panel – Officer and related party disclosure statements** • The ROC will host an online discussion about how to complete and lodge a compliant ORP statement. • This is open to all registered organisations, and is a timely opportunity for organisations with a financial year ending 30 June. **E-Learning module: Notifications of Change** • An interactive online learning tool will be released to assist administrators within organisations to understand the requirements under the RO Act to lodge Notifications of Change. **ROCpod podcast: Industrial elections** • An audio file about industrial elections, featuring a discussion with a representative from the Australian Electoral Commission, will be available to download.
AUG 2020	**Compliance update** • The ROC will publish a compliance update about recent trends in whistleblower disclosures. **ROC quarterly newsletter No. 13** • Our quarterly newsletter provides a brief overview of the latest news, as well as tips for compliance. **ROCpod podcast: Good governance in practice – holding meetings** • An audio file about how registered organisations can apply best practice when holding meetings will be available to download.
SEP 2020	**Online panel – Industrial elections** • The ROC will host an online discussion about industrial elections. • This will include practical information about how registered organisations can contribute to an efficient process.

Month	Information
	Litigation summaries • In 2019, the ROC published simple case summaries of Federal Court judgments on its website. The feedback was positive. • We will release additional summaries to highlight judicial interpretation of the Fair Work (Registered Organisations) Act 2009.
	ROCpod podcast: Hot topic – where we listen to your feedback and address a current issue • An audio file addressing a current issue will be available to download on ROC's podcast channel.
OCT 2020	**E-Learning module – The officer and related party disclosure statement** • An interactive online learning tool will be released to assist administrators in registered organisations to understand how to lodge an officer and related party disclosure statement that is compliant with the Fair Work (Registered Organisations) Act 2009. • This module will also assist members to understand the information contained in the ORP statement of the registered organisation they belong to.
	October hot topic education campaign • The ROC will respond to the identified needs of stakeholders, and complement the existing suite of education material, by running a targeted campaign on a hot topic.
	ROCpod podcast: Good governance in practice – inducting new officers • An audio file including practical tips to assist new officers to understand their role and responsibilities will be available to download on the ROC's podcast channel.
NOV 2020	**Online panel – Officer financial training** • The ROC will host an online discussion about the obligation for certain officers to undertake financial training. • The process for obtaining an exemption will also be explored.

Month	Information
	ROC quarterly newsletter No. 14 • Our quarterly newsletter provides a brief overview of the latest news, as well as tips for compliance.
	ROCpod podcast: Interview with the Commissioner • An interview with the Registered Organisations Commissioner will be available to download on the ROC's podcast channel.
DEC 2020	**Financial training audit – Final Report** • In 2019 and 2020 the ROC engaged registered organisations to voluntarily participate in an audit of compliance with the requirement for certain officers to complete financial training. • The ROC will release a final report, which will summarise the key outcomes of this project.
	ROCpod podcast: Good governance in practice – conflicts of interest • This is a continuation of our good governance series. • In this podcast episode, we will focus on the governance systems and processes organisations can implement to avoid conflicts of interest.
JAN 2021	**Online panel – Annual returns of information** • The ROC will host an online discussion about how to lodge a compliant annual return with the ROC. • This is an opportunity for registered organisations to check their annual return against the legislative requirements in advance of lodgement with the ROC before 31 March.
	ROCpod podcast: regulatory framework • In this podcast episode, we will focus on the jurisdiction of the ROC, and how the work we do fits in with other government agencies in the industrial relations framework.
FEB 2021	**ROC quarterly newsletter No. 15** • Our quarterly newsletter provides a brief overview of the latest news, as well as tips for compliance.

Month	Information
	Annual Education Survey • The ROC will engage with stakeholders to obtain information about the education tools and resources they need. • This is one of our main tools for informing this education strategy, and we welcome your feedback.
	ROCpod podcast: Hot topic – where we listen to your feedback and address a current issue • An audio file addressing a current issue will be available to download on ROC's podcast channel.
MAR 2021	**Workshop – New South Wales: date TBA** • This will be the ROC's third information session in New South Wales, and the first for 2021. • The format and topics for this workshop will take into account feedback from previous sessions, in addition to current and emerging issues. • Expressions of interest can be emailed to regorgs@roc.gov.au.
	March hot topic education campaign • The ROC will respond to the identified needs of stakeholders, and complement the existing suite of education material, by running a targeted campaign on a hot topic.
	ROCpod podcast: Good governance in practice – developing a 'speak up' culture • An audio file about how registered organisations can build a 'speak up culture', where people feel safe to verbalise their concerns, will be available to download on ROC's podcast channel.
APR 2021	**E-Learning module: Whistleblower disclosures** • An interactive online learning tool will be released to assist people in registered organisations to understand the protected disclosure ('whistleblower') provisions of the Fair Work (Registered Organisations) Act 2009.

Month	Information
	ROC flower re-launch • The ROC flower is a document finder tool on our website. • A revised version of the ROC flower will be released to assist people to better navigate the ROC website and locate education resources.
	ROCpod podcast: Lessons from the Federal Court • An audio file about the key messages from the Federal Court will be available to download on ROC's podcast channel.
MAY 2021	**Workshop – Victoria: date TBA** • This will be our third information session in Victoria. • The format and topics for this workshop take into account feedback from previous sessions, in addition to current and emerging issues. • Expressions of interest can be emailed to regorgs@roc.gov.au.
	ROC quarterly newsletter No. 16 • Our quarterly newsletter provides a brief overview of the latest news, as well as tips for compliance.
	ROCpod podcast: The life of a file at the ROC • What happens at the ROC after you lodge an ORP statement, a financial report or when you are waiting for a decision for an industrial election? • An audio file about what happens behind the scenes will be available to download on the ROC's podcast channel.

Month	Information
JUN 2021	**Launch of the financial reporting checklist** • A checklist will be published on the ROC's website to guide reporting units in the preparation of their financial report.
	Launch of national 2021/2022 Education Strategy • The national 2021/2022 Education Strategy, which will provide a schedule of the ROC's planned education projects for the next financial year, will be published on the ROC's website.
	ROCpod podcast: Hot topic – where we listen to your feedback and address a current issue • An audio file addressing a current issue will be available to download on ROC's podcast channel.