



7 December 2016

Mr Max Laurie
President
The Victorian Showmen's Guild
vicshowmen@gmail.com

Dear Mr Laurie,

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Fair Work Commission (the Commission) a declaration of results for the election of contested and uncontested positions [E2016/109]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 154D(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires the rules of organisations (and branches of organisations) to require each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. A list of approved training providers is attached.

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which should be provided for in your organisation's rules.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Victorian Showmen's Guild, The must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;

11 Exhibition Street
Melbourne VIC 3000
GPO Box 1994
Melbourne VIC 3001

Telephone: (03) 8656 4753
Email : orgs@fwc.gov.au
Internet : www.fwc.gov.au

- the date of the change of office holder;
- the name of the person now holding the office;
- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Marianne Kay
Regulatory Compliance Branch

List of approved governance training packages

Approved training material	Provider	Contact person	Contact details
AHAWA Governance and Financial Training	Australian Hotels Association (WA Branch)	Mr Bradley Woods	(08) 9321 7701 ceo@ahawa.asn.au
APTIA Governance and Financial Training Package	Australian Public Transport Industrial Association	Mr Ian MacDonald	(02) 6247 5900 imacdonald@bic.asn.au
Handbook for Councillors of the Australian Industry Group	Australian Industry Group (for provision to Ai Group Councillors only. Not for external parties)	Ms Jenifer Leuba	(03) 9867 0174 jenifer.leuba@aigroup.asn.au
The Australian Workers' Union Professional Training Program Financial Duties of Officers	Australian Workers' Union	General enquiries	(02) 8005 3333 members@nat.awu.net.au
In-Boardroom: Governance and Finance for Registered Organisations	Australian Institute of Company Directors	Various	AICD state-based contacts
ACTU s.154C Training— Union Governance	Australian Council of Trade Unions (ACTU)	Organising Centre Enquiries	(03) 9664 7360 orgcentre@actu.org.au
Governance of Registered Organisations	Weston Woodley & Robertson Chartered Accountants	Mr Dennis Robertson	(02) 9264 9144 dennisr@wwr.com.au
Governance and Financial Accountability for Registered Organisations	Local Government New South Wales	Ms Sarah Artist	(02) 9242 4182 learning@lgnsw.org.au
Australian Hotels Association Financial Management Training	Australian Hotels Association (for provision to AHA officers only. Not for external parties)	Mr Stephen Ferguson	(02) 6273 4007 ceo@aha.org.au
Governance and Finance Training for Registered Organisations	Dickson Wohlsen Pty Ltd, trading as CTA Training	Mr Tom Streater	(07) 3878 9355 tom@dws.net.au
The Registered Organisation Training Act for Organisations and Boards	Vibe Public Relations Consultancy	Ms Anne Andrews	0400 021 679 vibeprctraining@bigpond.com
Training Course for Registered Organisations - Governance and Finance	Western Australian Shire Councils, Municipal Road Boards, Health Boards, Parks, Cemeteries and Racecourse, Public Authorities, Water Boards Union	Mr Andrew Johnson	andrew.johnson@lgrceu.org
MTAQ Registered Organisation Governance Course	Motor Trades Association of Queensland Industrial Organisation of Employers	Mr Paul Murray	paulm@mtaq.com.au

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].¹
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:²
 1. *[include OLD name and address and NEW name and address of every branch that has changed]*
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³
 - COMMENCED operation:
 1. *[include name of each new branch]*
 2. ...
 - CEASED operation:
 1. *[include name of each closed branch]*
 2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to orgs@fwc.gov.au.]

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:
Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
National	1.1.2014	Secretary	Full Name	Full Name	c/- the Registered Organisation, postal address of Registered Organisation	Paid official
	25.12.2013	President	vacant	Full Name	As above	mechanic
...						
NSW	1.1.2014 (resigned) 7.1.2014 (appointed)	President	Full Name	Full Name	c/- the Branch, postal address of the Branch	mechanic
		Committee of Management Member	Full Name	Full Name	As above	mechanic
		Treasurer	Full Name	vacant	vacant	vacant
...						

KAY, Marianne

From: VIC Elections - VIC <vicelections@aec.gov.au>
Sent: Monday, 5 December 2016 4:53 PM
To: vicshowmen@gmail.com; Orgs; Industrial Elections
Subject: E2016-109 The Victorian Showmen's Guild - Post Election Report
[SEC=UNCLASSIFIED]
Attachments: PER VSG E2016-109.pdf; E2016-109 VSG Declaration of Results.pdf

UNCLASSIFIED

Attached for your information are the Post-Election Report and the Declaration of Results for the above-named election.

Regards

Rosemary Darwinkel | Administration/Returning Officer, Industrial Elections

VIC State Office | VIC State Office
Australian Electoral Commission
T: (03) 9285 7138 | F: (03) 9285 7149



Make sure you're **enrolled to vote.**
Visit www.aec.gov.au

UNCLASSIFIED

DISCLAIMER:

If you have received this transmission in error please notify us immediately by return email and delete all copies. If this email or any attachments have been sent to you in error, that error does not constitute waiver of any confidentiality, privilege or copyright in respect of information in the email or attachments.

The Victorian Showmen's Guild Scheduled Election E2016/109

Declaration of Results for Contested and Uncontested Offices

E2016/109

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Total number of names on the roll of voters	289
Ballot papers issued	289
Replacement ballot papers issued	0
Total Ballot Papers Issued	289
Ballot papers/envelopes returned for scrutiny	79
Less ballot papers/envelopes rejected at preliminary scrutiny	1
Total Ballot Papers Admitted to Scrutiny	78
Percentage of ballot papers returned to number issued	27
Ballot papers returned as unclaimed mail	0
Ballot papers not returned	210

Vice-Presidents & Committee Member (19)

<u>Candidates</u>	<u>Votes</u>
ALLAN - REARDON, Josh	40
BELL, Elwin Leroy	66
BROWN - PAVIER, Blake	31
CHAMBERS, Brad (Barney)	63
CHANT JNR, Les	34
McDONALD, Eli	39
PAVIER, Broderick	56
PINK, Aaron	69
REARDON, Adam	73
ROBERTS, John	71
TAYLOR, Clayton	64
TREVOR, Ron	27
VERFURTH III, Emile	67
WATKINS, Stewart	60
Total votes	760
Formal ballot papers	76
Informal ballot papers	2

I declare Adam Reardon, John Roberts, Aaron Pink, Emile Verfurth III, Elwin Leroy Bell, Clayton Taylor, Brad (Barney) Chambers, Stewart Watkins, Broderick Pavier and Josh Allan – Reardon elected **Vice-Presidents**.

I declare Eli McDonald, Les Chant Jnr, Blake Brown – Pavier and Ron Trevor elected **Committee Members**.

No other nominations received.

President

Candidates

LAURIE, Max A.

I declare Max A. Laurie elected.

Secretary

Candidates

McCLURE, Eileen

I declare Eileen McClure elected.

Treasurer

Candidates

MOON, Terrence John

I declare Terrence John Moon elected.

Trustee (2)

Candidates

CHANT, Marjorie

I declare Marjorie Chant elected.
No other nominations received.



Rosemary Darwinkel
Returning Officer
Australian Electoral Commission

9 November 2016

Mr Brian Sinclair
Executive Officer
The Victorian Showmen's Guild
PO Box 36
ASCOT VALE VIC 3032

**Post-Election Report For: The Victorian Showmen's Guild
Election E2016/109**

I refer to the above election for your organisation.

Section 197(1) of Schedule 1 of the Fair Work (Registered Organisations) Act 2009 requires the AEC to provide a written report on the conduct of the election to the Fair Work Commission and to the organisation or branch for whom the election was conducted. A copy of the report in relation to this election is attached.

Section 198 of Schedule 1 requires that if an organisation or branch is given a post election report under section 197 that identifies a rule that was difficult to interpret or apply, the organisation or branch must, within 30 days, give a written response to the AEC on that aspect of the report. The response must specify whether the organisation or branch intends to take any action in relation to the rule, and if so, what action it intends to take.

If the attached Report identifies a rule that was difficult to interpret or apply, you should forward your response to the AEC by email to 'industrial.elections@aec.gov.au' within thirty days of the date of the report.

Section 198 and the regulations also require an organisation to make the post election report and the organisation's response to the report (if applicable) available to members.

Further, Regulation 141(4) of the Fair Work (Registered Organisations) Act 2009 requires an organisation or branch to publish a notice on its website advising members that a copy of the post election report is available upon request. If a website is not available, publishing a notice in a journal or newsletter would be considered appropriate.

Please contact me if you wish to clarify any aspect of this report.



Rosemary Darwinkel
Returning Officer
5 December 2016

Fair Work (Registered Organisations) Act 2009

POST ELECTION REPORT

The Victorian Showmen's Guild

ELECTION/S COVERED IN THIS REPORT

Election Decision No/s: E2016/109

RULES

Rules used for the election: 206V: Incorporates alterations of 29/1/2015
R2013/28
Rules difficult to apply/interpret: None
Model Rule reference (if any): N/A

ROLL OF VOTERS

Total number of voters on the Roll: 289
Number of apparent workplace addresses: Nil
Number of non-current addresses: Nil
Other matters pertaining to the roll of voters: Nil

IRREGULARITIES

Details of written allegations of irregularities, Nil
and action taken by AEC:
Other irregularities identified, and action taken: Nil

ATTACHMENTS

VSG E2016-109 Declaration



Rosemary Darwinkel
Returning Officer
5 December 2016

[2016] FWCD 2338

The attached document replaces in its entirety the document previously issued on 12 April 2016 with the reference [2016] FWC 2318.

Reference error has been corrected.

Sam Gallichio
Adviser

Dated 13 April 2016



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

Victorian Showmen's Guild, The
(E2016/109)

MR ENRIGHT

MELBOURNE, 12 APRIL 2016

Arrangement for conduct of election.

[1] On 21 March 2016 the Victorian Showmen's Guild (the organisation) lodged with the Fair Work Commission the prescribed information in relation to an election for the following offices:

President
Secretary
Treasurer
Trustees (2)
Committee Members (19, of which 10 will be Vice-Presidents as discussed below)

[2] The organisation has also requested an election be conducted for the office of Vice-President. In accordance with rules 16.4.1 and 16.7 of the organisation's rules, the 10 candidates receiving the highest number of votes shall be declared elected to the office of Vice-President. The next nine candidates receiving the highest number of votes shall be declared elected to the office of Committee Member.

[3] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE GENERAL MANAGER

Printed by authority of the Commonwealth Government Printer

<Price code A, PR579032>



For the Outdoor Showmen and all Kindred Forms of Amusement

THE VICTORIAN SHOWMEN'S GUILD REG.

P.O. Box 36, Ascot Vale, Victoria, Australia 3032

Telephone: 03 9376 8544 Fax: 03 9376 0505

e-mail: vicshowmen@gmail.com

17 March 2016

General Manager
Fair Work Commission
G.P.O. Box 1994
MELBOURNE VIC 3001

Attention – Robert Pfeiffer



Dear General Manager,

RE: CONDUCT OF AN ELECTION IN 2016

I, Max Laurie OAM being President of the Victorian Showmen's Guild, make the following statement:

I am the President of the Victorian Showmen's Guild,

I am authorized to lodge the following prescribed information concerning forthcoming Elections in the name of all financial Members (the Electorate) and the Victorian Showmen's Guild, and

I confirm that the following information is being lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009.

Signed by

Max Laurie O.A.M.

Max Laurie OAM

Offices/Positions (all by Direct Voting System)

A	PRESIDENT (1)	(DVS)
	VICE-PRESIDENTS (10)	(DVS)
	COMMITTEE (9)	(DVS)
	SECRETARY (1)	(DVS)
	TREASURER (1)	(DVS)
	TRUSTEES (2)	(DVS)

Reasons for Election:

Election for offices and positions marked **A** respectively is required as terms are due to expire in the normal course of events under the rules of the organization.

Elected by:

The electorate for the direct voting system is the whole of the Members totalling 326 persons (rule 9.1).

Nominations open:

For offices to be elected by direct voting system – Monday 6 June 2016 (rule 9.3).

Nominations close:

For offices to be elected by direct voting system – 12 noon, Friday 23 September 2016 (rule 16.2)

Ballot Opens:

The Ballot opens Friday 7 October 2016 (rule 16.5.4)

Ballot Closes:

The Ballot closes on Tuesday 8 November 2016.

Annual General Meeting of Members

The Annual General Meeting of Members will be held on Tuesday 29 November 2016.

Cut-off date for roll:

In all cases 14 days prior to the opening date of nominations (rule 16.5)

Notification to Australian Electoral Commission

A copy of a letter (1 one page) dated 17 March 2016 posted to the Australian Electoral Commission is attached for your reference.



For the Outdoor Showmen and all Kindred Forms of Amusement

THE VICTORIAN SHOWMEN'S GUILD REG.

P.O. Box 36, Ascot Vale, Victoria, Australia 3032
Telephone: 03 9376 8544 Fax: 03 9376 0505
e-mail: vicshowmen@gmail.com

17 March 2016

Laura Leavy
Australian Electoral Commission,
Industrial Elections Branch,
GPO Box 4382 768 (B)
MELBOURNE VIC 3001

Dear Laura,

RE: THE VICTORIAN SHOWMEN'S GUILD - ELECTIONS 2016

It would be appreciated if the **2016 Election of the Committee of Management** for The Victorian Showmen's Guild could be scheduled as follows:

- Nominations open** - Monday, 6 June 2016
- Nominations close** - Friday, 23 September 2016 at 12 noon
- Ballot opens** - Friday, 7 October 2016
- Ballot closes** - Tuesday, 8 November 2016 at 10.00am

We would require the Results of the Elections of the Committee to be available for the **Annual General Meeting of Members** to be held on **Tuesday, 29 November 2016** commencing at **10.30am**.

In addition, we request that candidates not be advised of the results until after the Annual General Meeting date.

This day we have made application to the Fair Work Commission to conduct an Election (Copy of this letter dated 17 March 2016 is attached -2 Pages.

Trusting this schedule is to your satisfaction.

Yours faithfully,

Max Laurie C.A.M.

Max Laurie OAM
President