



13 May 2020

Dale Fraser
President
Victorian Hospitals' Industrial Association
Sent via email: liacobucci@vhia.com.au

Dear Dale Fraser

Notification of changes made to records under s.233(1) RO Act - Annual obligation to lodge information (AR2020/66)

I acknowledge receipt of a Notification of Change to the office holders of the Victorian Hospitals' Industrial Association.

This information was lodged with the Registered Organisations Commission (the ROC) pursuant to the notification requirements in section 233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly. The document can be viewed on the Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
20/04/2020	VIC	Board Member	Yes

Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit includes a number of resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates and other reporting obligations.

The kit should not be printed as it is updated regularly and some of the documents are interactive. The ROC strongly recommends that all new officers, and officers who are seeking more information on their obligations and duties, are given the link to the officer induction kit. Please direct your new officers to the kit which is on the ROC's [fact sheets, templates and webinars page](#), under Officers.

Thank you for your correspondence.

Yours sincerely

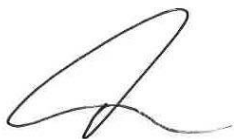
GPO Box 2983, Melbourne VIC 3001
Telephone: 1300 341 665 | Email: regorgs@roc.gov.au
Website: www.roc.gov.au

Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Dale Fraser, being the President of the Victorian Hospitals' Industrial Association declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.



Signed:

Dale Fraser

Dated: 20 April 2020

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to orgs@fwc.gov.au.]

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Victoria	17/4/2020	Board Member	VACANCY	KAREN LOWE	C/- VHIA, 88 Maribyrnong Street, Footscray 3011	Head People & Culture Monash Health/ Volunteer Board Member
...						



Australian Government
Registered Organisations Commission

26 February 2020

Dale Fraser
President
Victorian Hospitals' Industrial Association
Sent via email: liacobucci@vhia.com.au

Dear Dale Fraser

The Victorian Hospitals' Industrial Association's annual return of information (Annual Return) lodged under subsection 233(1) of the RO Act

Thank you for providing your declarations and information (Annual Return) lodged under subsection 233(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).

Summary of your Annual Return and Review Outcome

Year 2020

Matter number AR2020/66

Lodgement date 10 January 2020

Review Primary Review

Result FILED

Your primary review

Your Annual Return had a **primary review** which checked whether it was signed by an officer, lodged on time, the required declarations were made, included the list of offices and office holders and whether you met the requirements that the ROC raised with you last year. A primary review does not examine all the requirements of subsection 233(1).



Your Annual Return satisfied the requirements of the primary review and has been uploaded to the ROC website.

The ROC's risk-based approach

Over a five year period the Annual Return statement of every organisation will be subject to at least one advanced review. An advanced review is a more comprehensive review.

The ROC's [advanced review checklists](#) are published on our website.

This year your Annual Return was assessed against a primary review. A primary review does NOT check all legislative requirements.



It is not possible for the ROC to check the accuracy of the information in the return.

Non-compliance (whether checked in this primary review or not) may result in a penalty.

If the information in your Annual Return changes

Do you have questions?

Information and education materials are available on our [website](#). These materials are regularly updated. We recommend you [subscribe to the ROC's subscription service](#).

If you have any queries we can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au.

Yours sincerely

Registered Organisations Commission

ANNUAL RETURN OF INFORMATION (organisations with no branches) in accordance Regulation 147 Fair Work (Registered Organisations) Regulations 2009 and Sections 230 and 233 Fair Work (Registered Organisations) Act 2009.

I, Dale Fraser, being the President of the **Victorian Hospitals' Industrial Association** declare the following:

1. I am authorised to make this declaration.
2. The Register of Members has, during the immediately preceding calendar year, been kept and maintained as required by s.230(1)(a) and s.230(2) of the Fair Work (Registered Organisations) Act 2009 (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s,230(1)(b), (c) and (d) and reg. 147(b) of the Act:
 - The Address of the organisation:
 - 88 Maribyrnong Street, Footscray Victoria 3001
 - The organisation has no branches and no branches have ceased or commenced in the previous 12 months. [s.230(1)(d) and reg. 147(a), (b) &(d)]
 - On 31 December in the previous year the number of members was 121 [s.230(1)(d) and reg. 147(f)]
 - A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at **Annexure A** and forms part of this declaration.
 - Under the rules of the organisation, the following elections must be held between 1 January and 31 December of 2019 [2.230(1)(d) and reg. 147(e)]:
 - Elections will take place. Commencing August 2020 and be completed before the 2020 Annual General Meeting.

A total of EIGHT (8) Board members' terms of office will expire in 2020 as follows:

Division 1 (4 of 7 representatives)

Dr Mark Garwood
Ms Michelle Fenwick
Mr Mark Lawrence
Mr Sean Curtain

Division 2 (2 of 3 representatives)

Mr Graeme Mitchell
Mr Peter Faulkner

Division 3 (1 of 3 representatives)

Ms Sue Race

Division 4 (1 of 1 representative)

Ms Amanda Murphy

- Office Bearer Elections will include President (1) and Deputy President (1).
- The organisation:
 - Has not entered into an agreement under s.151(1) of the Act with a state union.



Signed:

Dated: 10 January 2020

*[PLEASE NOTE: This declaration must be lodged with the Fair Work Commission by 31 March. It can be submitted to regorgs@roc.gov.au . If at any time in the year this information changes, a Notification of Changes must be lodged with the Commission within **35 days** of the change.*

ANNEXURE A

- Offices and Office Holders in the Organisation – 14 Board Members (1 President, 1 Deputy President, 12 Board Members)

Name of Office (including any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
President	Dale Fraser	c/- 88 Maribyrnong Street, Footscray Vic 3011	Chief Executive Officer
Deputy President	Felicity Topp	c/- 88 Maribyrnong Street, Footscray Vic 3011	Chief Executive Officer
Board Member	Sean Curtain	c/- 88 Maribyrnong Street, Footscray Vic 3011	Executive Director Human Resources
Board Member	Amanda Murphy	c/- 88 Maribyrnong Street, Footscray Vic 3011	Chief Executive Officer
Board Member	Michelle Fenwick	c/- 88 Maribyrnong Street, Footscray Vic 3011	Executive Director People & Culture
Board Member	Mark Garwood	c/- 88 Maribyrnong Street, Footscray Vic 3011	Chief Medical Officer
Board Member	Mark Lawrence	c/- 88 Maribyrnong Street, Footscray Vic 3011	Chief Financial Officer
Board Member	Peter Faulkner	c/- 88 Maribyrnong Street, Footscray Vic 3011	Chief Executive Officer

Name of Office (including any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
Board Member	Graeme Mitchell	c/- 88 Maribyrnong Street, Footscray Vic 3011	Director HR Services
Board Member	Jacque Phillips	c/- 88 Maribyrnong Street, Footscray Vic 3011	Chief Executive Officer
Board Member	Mara Richards	c/- 88 Maribyrnong Street, Footscray Vic 3011	Chief Executive Officer
Board Member	Sue Race	c/- 88 Maribyrnong Street, Footscray Vic 3011	Chief Executive Officer
Board Member	Vacancy		
Board Member	Vacancy		