



31 August 2020

Matthew Pollock
Executive Director
Master Builders' Association of Tasmania Inc.
Sent via email: matthew@mbatas.org.au

Dear Matthew Pollock

Notification of changes made to records under s.233(1) RO Act - Annual obligation to lodge information (AR2020/23)

I acknowledge receipt of a Notification of Change to the office holders of the Master Builders' Association of Tasmania Inc..

This information was lodged with the Registered Organisations Commission (the ROC) pursuant to the notification requirements in section 233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly. The document can be viewed on the Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
31/07/2020 - amended 27/08/2020	Hobart	State Council Member	Yes

Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit includes a number of resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates and other reporting obligations.

The kit should not be printed as it is updated regularly and some of the documents are interactive. The ROC strongly recommends that all new officers, and officers who are seeking more information on their obligations and duties, are given the link to the officer induction kit. Please direct your new officers to the kit which is on the ROC's [fact sheets, templates and webinars page](#), under Officers.

Thank you for your correspondence.

Yours sincerely

Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, David Gates, being the President of the Master Builders Association of Tasmania Inc. declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated:

20/8/2020

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

[Please note:

- delete the italicised information: this is instructional or provided by way of example only
- the ROC must be notified within 35 days of the change
- the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change
- a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Hobart	<i>Resigned 9/7/2020</i> <i>Appointed 24/7/2020</i>	<i>State Council Member</i>	<i>Mr Mark Schmidt</i>	<i>Mr Ben Nicholls</i>	<i>PO Box 105 North Hobart TAS 7000</i>	<i>Managing Director</i>



24 March 2020

Matthew Pollock
Executive Director
Master Builders' Association of Tasmania Inc.
Sent via email: headoffice@mbatas.org.au

Dear Matthew Pollock

The Master Builders' Association of Tasmania Inc.'s annual return of information (Annual Return) lodged under subsection 233(1) of the RO Act

Thank you for providing your declarations and information (Annual Return) lodged under subsection 233(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).

Summary of your Annual Return and Review Outcome

Year 2020
Matter number AR2020/23
Lodgement date 3 March 2020
Review Primary Review
Result FILED

Your primary review

Your Annual Return had a **primary review** which checked whether it was signed by an officer, lodged on time, the required declarations were made, included the list of offices and office holders and whether you met the requirements that the ROC raised with you last year. A primary review does not examine all the requirements of subsection 233(1).



Your Annual Return satisfied the requirements of the primary review and has been uploaded to the ROC website.

The ROC's risk-based approach

Over a five year period the Annual Return statement of every organisation will be subject to at least one advanced review. An advanced review is a more comprehensive review.

The ROC's [advanced review checklists](#) are published on our website.

This year your Annual Return was assessed against a primary review. A primary review does NOT check all legislative requirements.



It is not possible for the ROC to check the accuracy of the information in the return.

Non-compliance (whether checked in this primary review or not) may result in a penalty.

If the information in your Annual Return changes

- you must notify the ROC within 35 days of the change
- either the organisation or a branch can notify the ROC of the change
- if the national office does not intend to notify changes, please ensure branches are aware of their continuing obligation to notify the ROC within 35 days of any change
- if a branch notifies the changes, the branch should also provide a copy to the national office

Do you have questions?

Information and education materials are available on our [website](#). These materials are regularly updated. We recommend you [subscribe to the ROC's subscription service](#).

If you have any queries we can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au.

Yours sincerely

Registered Organisations Commission

ANNUAL RETURN OF INFORMATION (organisation with branches) in accordance with Regulation 147 Fair Work (Registered Organisations) Regulations 2009 and Sections 230 and 233 Fair Work (Registered Organisations) Act 2009

I, David Gates, being the President of Master Builders' Association of Tasmania Inc, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by s.230(1)(a) and s.230(2) of the Fair Work (Registered Organisations) Act 2009 (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:
 - The address of the organisation is Level 5 116 Bathurst St HOBART Tasmania 7000.
 - The name and address of each branch of the organisation is:
 1. Southern Region of Master Builders' Association of Tasmania Inc. Level 5, 116 Bathurst Street HOBART Tasmania 7000
 2. Northern Region of Master Builders' Association of Tasmania Inc. 30 Gleadow Street INVERMAY Tasmania 7248
 3. North West Region of Master Builders' Association of Tasmania Inc. 41 Steele Street DEVONPORT Tasmania 7310
 - On 31 December 2019 in the previous year the number of members was Southern Region: 265, Northern Region: 220 & North West Region: 140
Total Members: 625
 - A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.

- Under the rules of the organisation, the following elections must be held between 1 January and 31 December of 2020.

1. Organisation elections

State Council:

President (1)
Vic President (1)
Treasurer (1)

Executive Members (x9) from the Regional Management Committees will form State Council.

Investment Committee:

Chairman (1)
Committee of Management Members (5)

2. Branch elections

**Southern Regional Management Committee Members
(maximum of 6, minimum of 3)**

Southern Region Chairman (1)
Southern Region Vice Chairman (1)
Southern Region - *Regional Representatives (2)

**Northern Regional Management Committee Members
(maximum of 6, minimum of 3)**

Northern Region Chairman (1)
Northern Region Vice Chairman (1)
Northern Region - *Regional Representatives (2)

**North West Regional Management Committee Members
(maximum of 6, minimum of 3)**

North West Region Chairman (1)
North West Region Vice Chairman (1)
North West Region - *Regional Representatives (2)

*Regional Representatives: At least one of the two Regional Representatives from each region must come from either the General Contractor/Commercial or Housing Contractor membership category.

Executive Members (x9) from the Regional Management Committees will form State Council.

- During the previous 12 months:
 - NO branches COMMENCED or CEASED operation.
- The organisation:
 - Has not entered into an agreement under s.151(1) of the Act with a state union.

Signed: David Gates, President – Master Builders' Association of Tasmania Inc.



Dated: 13th February 2019

*[PLEASE NOTE: This declaration must be lodged with the Registered Organisations Commission by 31 March. It can be submitted to regorgs@roc.gov.au. If at any time in the year this information changes a Notification of Changes must be lodged with the ROC within **35 days** of the change.¹]*

¹ s.233(2); reg. 151

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

- Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Branch	Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
<i>State Council</i>	<i>President</i>	<i>David Gates</i>	<i>c/- Master Builders' Association of Tasmania Inc. Level 5 116 Bathurst Street, Hobart Tasmania 7000</i>	<i>Director</i>
	<i>Vice President</i>	<i>John Faulkner</i>	<i>As above</i>	<i>Director</i>
	<i>Treasurer & Immediate Past President – No voting rights</i>	<i>Lyndon Fenton</i>	<i>As above</i>	<i>Director</i>
	<i>Committee of Management Member</i>	<i>Denis Reid</i>	<i>As above</i>	<i>Director</i>
	<i>Committee of Management Member</i>	<i>Russell Oakes</i>	<i>As above</i>	<i>Building Consultant</i>
	<i>Committee of Management Member</i>	<i>Andrew Kilpatrick</i>	<i>As above</i>	<i>Director</i>
	<i>Committee of Management Member</i>	<i>Tony Streefland</i>	<i>As above</i>	<i>Director</i>
	<i>Committee of Management Member</i>	<i>Wayne Licht</i>	<i>As above</i>	<i>Managing Director</i>
	<i>Committee of Management Member</i>	<i>Mark Schmidt</i>	<i>As above</i>	<i>Director</i>
	<i>Committee of Management Member</i>	<i>Tim Mead</i>	<i>As above</i>	<i>Director</i>
	<i>Extra Ordinary Board Member – No voting rights</i>	<i>Craig Edmunds</i>	<i>As above</i>	<i>Managing Director</i>
<i>Investment Committee</i>	<i>Chairman</i>	<i>Wayne Licht</i>	<i>c/- Master Builders' Association of Tasmania Inc. Level 5 116 Bathurst Street, Hobart Tasmania 7000</i>	<i>Managing Director</i>

	Committee Member	Denis Reid	As above	Director
	Committee Member	David Moody	As above	Director
	Committee Member	John Faulkner	As above	Director
	Committee Member	Russell Oakes	As above	Director
Southern Region Management Committee	Regional Chairman	Mark Schmidt	<i>c/- Master Builders' Association of Tasmania Inc. Level 5 116 Bathurst Street, Hobart Tasmania 7000</i>	Director
	Vice Chairman	Ben Nicholls	As above	Managing Director
	Regional Representative	Denis Reid	As above	Director
	Regional Representative	Russell Oakes	As above	Building Consultant
	Committee Member	Rod Betts	As above	Managing Director
	Committee Member	Alicia Roughan	As above	Director
Northern Region Management Committee	Regional Chairman	John Faulkner	<i>c/- Master Builders' Association of Tasmania Inc., Level 5, 116 Bathurst Street, Hobart, Tasmania 7000</i>	Director
	Vice Chairman	Peter Douglas	<i>As above</i>	Soul Trader Builder
	Regional Representative	Tony Streefland	<i>As above</i>	Director
	Regional Representative	Andrew Kilpatrick	<i>As above</i>	Director
	Committee Member	Craig Burleigh	<i>As above</i>	Director
	Committee Member	Craig Edmunds	<i>As above</i>	Managing Director
North West Region Management Committee	Regional Chairman	Tim Mead	<i>c/- Master Builders' Association of Tasmania Inc., Level 5, 116 Bathurst Street, Hobart, Tasmania 7000</i>	Director

	Vice Chairman/Regional Representative	David Gates	<i>As above</i>	Director
	Regional Representative	Wayne Licht	<i>As above</i>	Managing Director
	Committee Member	Grant Barnes	<i>As above</i>	Director