



16 January 2019

Mr Peter Salveson  
President  
Master Builders Association of South Australia Incorporated  
By e-mail: [psalveson@hansenyuncken.com.au](mailto:psalveson@hansenyuncken.com.au)

Dear Mr Salveson,

**Notification of changes made to records [AR2018/20]**

I acknowledge receipt of a Notification of Change to the office holders of the Master Builders Association of South Australia Incorporated.

This information was lodged with the Registered Organisations Commission (**the ROC**) pursuant to the notification requirements in section 233(2) of the *Fair Work (Registered Organisations) Act 2009 (the RO Act)*.

The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly. The document can be viewed on the Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
17/12/2018	Central office	Treasurer (vacant)	Yes

**Time frames**

Regulation 151 of the *Fair Work (Registered Organisations) Regulations 2009* prescribes that a notification of change pursuant to section 233(2) of the RO Act must be lodged within 35 days of the change occurring. I note that this is a civil penalty provision and non-compliance may leave your organisation open to Federal Court proceedings.

**Officer Induction Kit**

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit includes a number of resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates and other reporting obligations.

The kit should not be printed as it is updated regularly and some of the documents are interactive. The ROC strongly recommends that all new officers, and officers who are seeking more information on their obligations and duties, are given the link to the officer induction kit. Please direct your new officers to the kit which is on the ROC's [fact sheets, templates and webinars page](#), under Officers.

**Mandatory disclosures**

Please ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

**Mandatory training**

Please also note that Section 293K of the RO Act requires each officer with duties that relate to the financial management to undertake approved training that covers the duties within 6 months after the person begins to hold office. Please ensure that relevant officers are advised of the requirement to undertake approved training. Please also ensure that they undertake the training within the required timeframe.

Thank you for the notification.

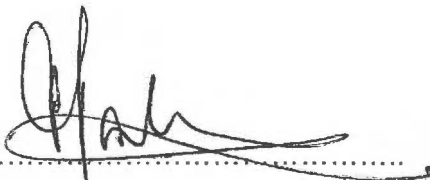
Yours faithfully,

**Kylie Ngo**  
**Registered Organisations Commission**

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Peter Salvesson, being the President of the Master Builders Association of South Australia Inc, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

President:   
Peter Salvesson

Dated: 17 December 2018

**ANNEXURE A**

Changes to Offices and Office Holders in the Organisation:

<b>Date of Change</b>	<b>Name of Office that has changed</b>	<b>Name of <u>Outgoing</u> Office Holder</b>	<b>Name of <u>New</u> Office Holder</b>	<b>Postal Address of <u>New</u> Office Holder</b>	<b>Occupation of <u>New</u> Office Holder</b>
<i>28/11/2018</i>	<i>Treasurer</i>	<i>Mark Beaton</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>



28 March 2018

Ian Markos  
CEO  
Master Builders Association of South Australia Incorporated  
[buildsa@mbasa.com.au](mailto:buildsa@mbasa.com.au)

Dear Mr Markos,

**Declaration and information lodged under subsection 233(1) [Annual Return] for 2018 [AR2018/20]**

I acknowledge receipt by the Registered Organisations Commission (the ROC) on 13 February 2018 of your organisation's Annual Return which provides information under subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

Thank-you for providing your Annual Return.

The documents lodged provide the required information for the 2018 Annual Return of the Master Builders Association of South Australia Incorporated.

The Annual Return has been filed. Annual returns are publicly available on the website through the [List of Registered Organisations](#).

**Postal addresses and occupations of officers**

The Annual Return is placed upon the ROC's website and is a public document. I contacted Linda Liu to confirm that the postal addresses supplied for officers were not their private addresses. Further the organisation is not required to supply the officers' business/company details in the Annual Return, only their occupation.

It is recommended, given the public nature of this document, that the organisation does not list the officers' companies and that it supplies the registered organisation's postal address as the officers' care of mail address.

**Notifications of Change**

Any changes to these records must be notified to the ROC within 35 days of the change. A template Notification of Change Declaration is available on the fact-sheets page of our website. Master Builders Association of South Australia Incorporated is encouraged to use this template if any changes occur.

If you have any queries regarding this correspondence I can be contacted on 1300 341 665 or by email at [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au)

Yours faithfully

**Catherine Bebbington**  
Registered Organisations Commission

**MASTER BUILDERS ASSOCIATION OF SOUTH AUSTRALIA INCORPORATED**  
**(A.B.N. 61 183 783 305)**  
**ANNUAL RETURN**  
**AS AT 12 FEBRUARY 2018**

**Declaration in accordance with Regulation 147 *Fair Work (Registered Organisations) Regulations 2009* and Sections 230 and 233 *Fair Work (Registered Organisations) Act 2009***


I, Peter Salveson, being the President of the Master Builders Association of South Australia Incorporated ("the Association"), declare the following:

1. That the Association's register of members has during the immediately preceding calendar year, been kept and maintained as required by s. 230 (1) (a) and s230 (2) of the RO Act.
2. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:
  - The address of the organisation is 47 South Terrace, Adelaide, South Australia 5000.
  - The organisation has no branches and no branches have ceased or commenced in the previous 12 months.
  - On 31 December 2017 the number of members was 2,023.
  - A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.
  - The organisation has not entered into an agreement under s.151 (1) of the Act with a state union.
  - Under the rules of the organisation, there will be no election between 1 January and 31 December of 2018

And I make this declaration conscientiously believing the same to be true and accurate.

Signed:

Dated:



13/2/18

## ANNEXURE A

Offices and Office Holders in the Organisation:

Position	Name	Title	Company	Postal
President	Peter Salveson	Chief Executive Officer	[REDACTED]	[REDACTED]
Deputy President	Andrew Marshall	Managing Director		
Past President	Richard Bryant	General Manager, SA		
Vice President	Christopher Leopold	General Manager, SA		
Vice President	Enzo Zito	Director		
Treasurer	Mark Beaton	Managing Director		
Councillor-Housing	Troy Klemm	Director		
Councillor-Housing	Jock Merrigan	Managing Director		
Councillor-Housing	Helen Papas	Sales & Marketing Manager		
Councillor - Civil	Nick Abley	State Manager		
Councillor - Civil	Morry Canala	SA State Manager Development		
Councillor - Civil	Jan Goetze	Regional Manager, SA		
Councillor - Commercial	Tom Emmett	Director		
Councillor - Commercial	Neil Mossop	Managing Director		
Councillor-Commercial	Fred Pascale	Managing Director		
Councillor - Subcontractor	Will Chapman	General Manager		
Councillor - Subcontractor	Patrick Innes	Director		
Councillor - Subcontractor	Jeffrey Piotto	Managing Director		