



30 July 2019

Ian MacDonald  
National Industrial Relations Manager  
Australian Public Transport Industrial Association  
Sent via email: imacdonald@bic.asn.au

Dear Ian MacDonald

**Notification of changes made to records under s.233(1) RO Act - Annual obligation to lodge information (AR2019/91)**

I acknowledge receipt of a Notification of Change to the office holders of the Australian Public Transport Industrial Association.

This information was lodged with the Registered Organisations Commission (the ROC) pursuant to the notification requirements in section 233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly. The document can be viewed on the Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
25/07/2019	National	Council member (Public Transport Group)	Yes

**Time frames**

Regulation 151 of the *Fair Work (Registered Organisations) Regulations 2009* prescribes that a notification of change pursuant to section 233(2) of the RO Act must be lodged within 35 days of the change occurring. I note that this is a civil penalty provision and non-compliance may leave your organisation open to Federal Court proceedings.

**Officer Induction Kit**

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit includes a number of resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates and other reporting obligations.

The kit should not be printed as it is updated regularly and some of the documents are interactive. The ROC strongly recommends that all new officers, and officers who are seeking more information on their obligations and duties, are given the link to the officer induction kit. Please direct your new officers to the kit which is on the ROC's [fact sheets, templates and webinars page](#), under Officers.

### **Mandatory disclosures**

Please ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

### **Mandatory training**

Please also note that Section 293K of the RO Act requires each officer with duties that relate to the financial management to undertake approved training that covers the duties within 6 months after the person begins to hold office. Please ensure that relevant officers are advised of the requirement to undertake approved training. Please also ensure that they undertake the training within the required timeframe. Further information about training is provided in our [officer financial training fact sheet](#).

Thank you for your correspondence.

Yours faithfully,

**Astrid Glenister**  
**Registered Organisations Commission**

Executive Director  
Registered Organisations Commission  
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Melbourne Victoria 3001  
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**25 July 2019**

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Wayne Patch, being the Chairperson of the Australian Public Transport Industrial Association, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Wayne Patch, Chairperson

**Bus Australia Network**



**ANNEXURE A**

**THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE**

Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

[Please note:

- *delete the italicised information: this is instructional or provided by way of example only*
- *the ROC must be notified within 35 days of the change*
- *the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change*
- *a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]*

<b>Branch</b>	<b>Date of Change</b>	<b>Name of Office that has changed</b>	<b>Name of <u>Outgoing</u> Office Holder</b>	<b>Name of <u>New</u> Office Holder</b>	<b>Postal Address of <u>New</u> Office Holder</b>	<b>Occupation of <u>New</u> Office Holder</b>
<i>National</i>	<i>15/07/2019</i>	<i>Council member (Public Transport Group)</i>	<i>Anthony Hopkins</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>
<i>...</i>						



27 June 2019

Wayne Patch  
Chairperson  
Australian Public Transport Industrial Association

Sent via email: [imacdonald@bic.asn.au](mailto:imacdonald@bic.asn.au)

Dear Chairperson,

**Declaration and information lodged under subsection 233(1) for 2019 (AR2019/91)**

I acknowledge receipt by the Registered Organisations Commission (the ROC) on 25 March 2019 of your organisation's Annual Return, and the amended Annual Return received on 18 June 2019, which provides information under subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

Thank you for providing your Annual Return.

The documents lodged provide the required information for the 2019 Annual Return of the Australian Public Transport Industrial Association.

The Annual Return has been filed. Annual returns are publicly available on the website through the [List of Registered Organisations](#).

**Notifications of Change**

Any changes to these records must be notified to the ROC within 35 days of the change. A template Notification of Change Declaration is available on the [fact-sheets](#) page of our website. The Australian Public Transport Industrial Association is encouraged to use this template if any changes occur.

If you have any queries regarding this correspondence I can be contacted on 1300 341 665 or by email at [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au)

Yours faithfully,

**Andrea O'Halloran**  
**Registered Organisations Commission**



The General Manager  
Registered Organisation Commission  
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18 June 2019

Dear Sir

**Subject: AUSTRALIAN PUBLIC TRANSPORT INDUSTRIAL ASSOCIATION (APTIA) – ANNUAL RETURN [AR2017/98]**

This letter constitutes the amended statutory return, with respect to the Australian Public Transport Industrial Association (APTIA) for the year 2019.

I, Wayne Patch, being the Chairperson for the Australian Public Transport Industrial Association declare that:

1. The register of members has been kept throughout 2018, in accordance with s. 230 (1) (a), s 230 (2) and s. 233 of the Fair Work (Registered organizations) Act 2009.
2. Attached is a list of Office Bearers, their addresses and occupations of APTIA as at the 31 December 2018.
3. The Registered Office of APTIA is Level 2, 14-16 Brisbane Avenue, Barton, ACT, 2600.
4. There are no branch offices nor were any branch offices created or ceased to exist in 2018.
5. No election under the Rules of APTIA must be held during the year commencing 1 January 2019.
6. As at the 31<sup>st</sup> December 2018 APTIA had 24 members.

The particulars contained in herein and lodged herewith are a correct statement of the information contained within the records of APTIA.

Please do not hesitate to contact me should you have any matters to discuss.

Yours faithfully



Wayne Patch, Chairperson

Bus Australia Network



## LIST OF OFFICE HOLDERS (As at 18 June 2019)

### OFFICE BEARERS

#### Queensland Nominee

- Wayne Patch, Chairperson, Transit Australia Group (General Manager), Level 1, 43 Commerce Drive, Robina, Queensland 4226 (07 5579 5900).

#### NSW Nominee

- Steve Scott, Deputy Chairperson, Punchbowl Bus Company (Director), 56 Hannans Road, Riverwood, NSW 2210 (02 9153 8787).

### COUNCILLORS

#### Victorian Nominees

- Stephen Lucas, Managing Director, Warrnambool Bus Lines, 1 Wannon Street, Warrnambool, Victoria (03 5562 1866)
- Robert P Wright, Managing Director, Moreland Buslines, 65 Colebrook Street, Brunswick Victoria 3056 (03 9384 7555)

#### NSW Nominee

- John King, Director of Premier Motor Services Pty Ltd 10 Investigator Street, South Nowra, NSW 2540 (13 34 10)

#### Tasmanian Nominee

- Shane Dale Dewsbery, Managing Director, Tassielink Transit, 64 Brisbane Street, Hobart, Tasmania 7000 (03 62 357300)

#### Western Australia Nominee

- Dennis Ashley Sutton, Suttons Bus Services, P.O. Box 5166, Rockingham Beach, WA, 6969 [REDACTED]

#### South Australia Nominee

- Sam Lucas, Managing Director, MT Gambia City Bus Service 221 Jubilee Drive, Mt Gambier S.A. 5290 (08 8724 9978)

#### Queensland Nominee

- Rolf Mitchell, General Manager, Australian Transit Enterprises, 10/76 Doggett Street, Newstead, Queensland 4006 (07 3308 9701)

#### Northern Territory Nominee

- Position vacant

#### Urban Transport Group

- Benjamin Doolan, Managing Director, Australian Transit Group, Thornborough Road, Greenfields, WA 6210 (08 9581 6555)



- Nikki Garbett, Human Resources Manager, Keolis Downer, Post Office Box 466 Hamilton NSW 2303, (02 49741617)

**Public Transport Group**

- Anthony Hopkins, General Manager of Buslink Avivo, 55 Howard Springs Road, Howard Springs NT 0835 (08 8983 0999)
- Leanne Michelle Griffiths, Executive Officer, the Entrance Redbus, Coleridge Road, Bateau Bay NSW 2261, (02 43322041)