

**HALL, James**

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**From:** Ian Macdonald [imacdonald@bic.asn.au]  
**Sent:** Monday, 19 November 2012 12:11 PM  
**To:** RIA Sydney  
**Cc:** Wayne Patch; Michael Apps  
**Subject:** Notification of Change  
**Attachments:** Notification of Change November 2012.pdf

Please find attached Notification of Change pursuant to Section 233 (2) of the Fair Work (registered organisations) Act 2009.

Regards

Ian MacDonald, National IR Manager



**Australian  
Public  
Transport  
Industrial  
Association** | **Industrial  
Arm of the  
Bus  
Industry  
Confederation**

Phone: +61 2 6247 5990  
Email: imacdonald@aptia.com.au  
Postal: PO Box 653  
Terrey Hills NSW 2084



## Australian Public Transport Industrial Association

### Notification of Change

#### (Section 233 (2), Fair Work (Registered Organisations) Act 2009)

I, Wayne Patch, being the Chairperson for the Australian Public Transport Industrial Association declare that the following change has been approved at a meeting of the APTIA Council on the 14<sup>th</sup> November 2012.

Appointment of new Council Member:

- Sam Lucas, SABus representative, Mt Gambier City Bus Service, 221 Jubilee Highway, Mt Gambier, SA 5290, Telephone: 08 8724 9978)

I further certify that the declaration is a correct statement of the changes.

Yours faithfully



Wayne Patch, Chairperson

19<sup>th</sup> November 2012

**Australian Public Transport Industrial Association**

**Notification of Change**

**(Section 233, Fair Work (Registered Organisations) Act 2009)**



I, Wayne Patch, being the Chairperson for the Australian Public Transport Industrial Association declare that the following changes have been approved at meetings of the APTIA Council on the 31<sup>st</sup> May 2012 and 14<sup>th</sup> June 2012.

**New Membership:**

- Australian Transit Group (Representative Ben Doolan, Managing Director), 5 Thornborough Road, Mandurah, WA 6210 (08 9581 6555; 0411 720 070) [bdoolan@austransit.com.au](mailto:bdoolan@austransit.com.au)
- Forest Coach Lines Pty Ltd (Representative David Royle, Managing Director), 335 Mona vale Road, Terrey Hills, NSW 2084 (02 9450 2277; 0419 221 632) [droyle@forestcoachlines.com.au](mailto:droyle@forestcoachlines.com.au)

**Change of Councillors Details:**

- Shane Dale Dewsbery, TasBus representative, Tassielink Transit, 64 Brisbane Street, Hobart, Tasmania 7000 (1300 300520)

**Retirement of Council Members:**

- Graham Davis, QBIC representative, Clarkes, Logan City, Bus Service, 42 Jutland Street, Loganlea, Qld 4131 (07 3200 9606) 2010.

**Appointment of new Council Member:**

- Rolf Mitchell, QBIC representative, Hornibrook Bus Lines, 19 Grice Street, Clontarf, Queensland, 4019 (07 3284 1622/ 0414 590 843)

I further certify that the declaration is a correct statement of the changes.

Yours faithfully

Wayne Patch, Chairperson

15 June 2012



## Australian Public Transport Industrial Association

### Notification of Change

#### (Section 233, Fair Work (Registered Organisations) Act 2009)

I, Wayne Patch, being the Chairperson for the Australian Public Transport Industrial Association declare that the following changes have been approved at a meeting of the APTIA Council on the 7<sup>th</sup> March 2012.

#### Cancellation of Membership

- Bus and Coach Association (SA) Inc, 273 Main North Road, Enfield Sa 5085
- Grenda Corporation, 81 Cheltenham Road, Dandenong, Vic. 3173
- Buslink Australia Pty Ltd, 17 Lindsay Street, Darwin NT 0801

#### New Membership

- Ventura Motors Pty Ltd (Representative Nick Lines, General Manager), 21 Scotchmer Street, North Fitzroy 3068 (03/ 9488 2168/ 0414 501 840) [NLines@venturabus.com.au](mailto:NLines@venturabus.com.au)
- South Australian Bus Association Inc ABN 58 134 617 268 (Representative Lauren Huefner, Executive Director) 1/20 Grenfell Street, Adelaide SA 5154, 0410 422 040 [lhuefner@sabus.asn.au](mailto:lhuefner@sabus.asn.au)

#### Change of Name

- Transport Forum WA ABN 47 783 897 446 has changed its name to Western Australia Road Transport Association ABN 47 783 897 446

#### Retirement of Council Members

- Roger Quinsey, BCASA representative, Adelaide Coaches, 40-42 Dumbarton Avenue, Edwardstown, S.A. 5039.
- Scott Grenda, Public Transport Group representative, The Grenda Group, 81 Cheltenham Road, Dandenong, Victoria 3173.
- Michael Hannon, Public Transport Group, Buslink Australia Pty Ltd, 17 Lindsay Street, Darwin, NT 0801.

#### Appointment of new Council Member

- Nick Lines, 21 Scotchmer Street, North Fitzroy Victoria, 3068, Public Transport Group (03 94882168/ 0414 501 840)

I further certify that the declaration is a correct statement of the changes.

Yours faithfully

Wayne Patch, Chairperson

Wednesday the 4<sup>th</sup> April 2012



FAIR WORK  
AUSTRALIA

30 March 2012

Mr Wayne Patch  
Chairperson  
Australian Public Transport Industrial Association  
PO Box 6171  
Kingston ACT 2604

Dear Mr Patch

**RE: Annual Return of Information Contained In Records Kept By Organisation - Australian Public Transport Industrial Association – (AR2012/398)**

Fair Work Australia has received your declarations dated 26 and 29 March 2012 providing information in accordance with subsection 233 of the *Fair Work (Registered Organisations) Act 2009*. The documents were lodged on 29 March 2012.

The documents lodged cover the following information:

- Number of members as at 31 December 2011.
- Declaration that the register of members was maintained as required by s230.
- List of offices of the organisation and of the persons holding those offices.
- The address of the office of the organisation.
- A statement that elections are not due to be held during 2012.

These documents meet the requirements of the *Fair Work (Registered Organisations) Act 2009* and have now been filed.

Yours sincerely

Michael Moutevelis  
Fair Work Australia

## MOUVEVELIS, Michael

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**From:** Ian Macdonald [imacdonald@bic.asn.au]  
**Sent:** Thursday, 29 March 2012 2:29 PM  
**To:** RIA Sydney  
**Cc:** Wayne Patch; Michael Apps  
**Subject:** Annual Return APTIA  
**Attachments:** Annual Return 2012.pdf

I refer to our discussions today and resubmit the Annual Return, declared and executed by the Chairperson, Wayne Patch, duly authorised, on behalf of APTIA.

Regards

Ian MacDonald, National IR Manager

Australian Industrial  
Public Arm of the  
Transport Bus  
Industrial Industry  
Association Confederation

Phone: +61 2 6247 5990  
Email: imacdonald@aptia.com.au



The General Manager  
Fair Work Australia  
Level 8, Terrace Tower  
80 William Street  
East Sydney NSW 2011

29<sup>th</sup> March 2012

Dear Sir

**Subject: AUSTRALIAN PUBLIC TRANSPORT INDUSTRIAL ASSOCIATION (APTIA) – ANNUAL RETURN**

This letter constitutes the statutory return, with respect to the Australian Public Transport Industrial Association (APTIA) for the year 2012.

I, Wayne Patch, being the Chairperson for the Australian Public Transport Industrial Association declare that:

1. The register of members has been kept throughout 2011, in accordance with s. 230 (1) (a), s 230 (2) and s. 233 of the Fair Work (Registered organizations) Act 2009.
2. Attached is a list of Office Bearers, their addresses and occupations of APTIA as at the 31<sup>st</sup> December 2011.
3. The Registered Office of APTIA is Level 2, 14-16 Brisbane Avenue, Barton, ACT, 2600.
4. There are no branch offices nor were any branch offices created or ceased to exist in 2011.
5. No election under the Rules of APTIA must be held during the year, commencing January 2012.
6. As at the 31<sup>st</sup> December 2011 APTIA had 14 members.

The particulars contained in herein and lodged herewith are a correct statement of the information contained within the records of APTIA.

Please do not hesitate to contact me should you have any matters to discuss.

Yours faithfully



Wayne Patch, Chairperson

## LIST OF OFFICE HOLDERS (As at 31<sup>st</sup> December 2011)

### OFFICE BEARERS

- Wayne Patch, Chairperson, Transit Australia Group (General Manager), Level 1, 43 Commerce Drive, Robina, Queensland 4226 (07 5579 5900/ 0411 232 799).
- Steve Scott, Deputy Chairperson, Punchbowl Bus Company (Director), 56 Hannans Road, Riverwood, NSW 2210 (02 9153 8787/ 0419 254 060).

### COUNCILLORS

- Stephen Lucas, Managing Director, Warrnambool Bus Lines, 1 Wannon Street, Warrnambool, Victoria (03 5562 1866)
- Neil Smith, Managing Director, Transit Systems, 137-151 Bloomfield Street, Cleveland, QLD, 4163 (07 3488 6100/ 0417 184 204)
- Roger Quinsey, Managing Director, Adelaide Coaches, 40-42 Dumbarton Avenue, Edwardstown, S.A. 5039 (08 8293 1710/ 0411 889 418)
- Anthony Hopkins, Manager of Public Relations, Greyhound Australia, 595 Curtin Avenue East, Eagle Farm, QLD 4009 (07 3868 0953/ 0418 157 525)
- Graham Davis, General Manager, Clarkes Logan City Bus Service, 42 Jutland Street, Loganlea, Qld, 4131 (07 3200 9606) 2010.
- Scott Grenda, Managing Director, the Grenda Group, 81 Cheltenham Road, Dandenong, Victoria 3173 (03 9771 4337/ 0418 343 235)
- Shane Dale Dewsbery, Managing Director, Redlines Coaches, 9 Edwards Street, Devonport, Tasmania 7310 (1300 360 000)
- Stephen Rowe, Managing Director, Busways, level 1/ 5 Bridge Street, Pymble NSW 2073 (0438 537 989)
- Michael Baulch, TFWA representative, Kogonup Bus Service, 1323 Nookanellup South Road, Kogonup, WA 6395 (08 9831 1166/ 0419354803)
- Robert P Wright, Managing Director, Moreland Buslines, 65 Colebrook Street, Brunswick Victoria 3056 (03 9384 7555)
- Michael Hannon, General Manager, Buslink Australia Pty Ltd, 17 Lindsay Street, Darwin, NT 0801 (08 8947 0577, 0417 871 622)



**Wayne Patch, Chairperson**



The General Manager  
Fair Work Australia  
Level 8, Terrace Tower  
80 William Street  
East Sydney NSW 2011



26 March 2012

Dear Sir

**Subject: AUSTRALIAN PUBLIC TRANSPORT INDUSTRIAL ASSOCIATION (APTIA) – ANNUAL RETURN**

This letter constitutes the statutory return, with respect to the Australian Public Transport Industrial Association (APTIA) for the year 2012.

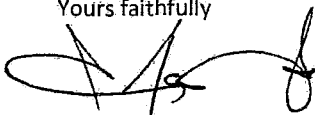
I, Ian MacDonald, being the National Industrial Relations Manager for the Australian Public Transport Industrial Association declares that:

1. The register of members has been kept throughout 2011, in accordance with s. 230 (1) (a), s 230 (2) and s. 233 of the Fair Work (Registered organizations) Act 2009.
2. Attached is a list of Office Bearers, their addresses and occupations of APTIA as at the 31<sup>st</sup> December 2011.
3. The Registered Office of APTIA is Level 2, 14-16 Brisbane Avenue, Barton, ACT, 2600.
4. There are no branch offices nor were any branch offices created or ceased to exist in 2011.
5. No election under the Rules of APTIA must be held during the year, commencing January 2012.
6. As at the 31<sup>st</sup> December 2011 APTIA had 14 members.

The particulars contained in herein and lodged herewith are a correct statement of the information contained within the records of APTIA.

Please do not hesitate to contact me should you have any matters to discuss.

Yours faithfully



Ian MacDonald, National Industrial Relations Manager

## LIST OF OFFICE HOLDERS (As at 31<sup>st</sup> December 2011)

### OFFICE BEARERS

- Wayne Patch, General Manager, Transit Australia Group, Level 1, 43 Commerce Drive, Robina, Queensland 4226 (07 5579 5900/ 0411 232 799), Chair person
- Steve Scott, Director, Punchbowl Bus Company, 56 Hannans Road, Riverwood, NSW 2210 (02 9153 8787/ 0419 254 060), Deputy Chairperson

### COUNCILLORS


- Stephen Lucas, Managing Director, Warrnambool Bus Lines, 1 Wannon Street, Warrnambool, Victoria (03 5562 1866)
- Neil Smith, Managing Director, Transit Systems, 137-151 Bloomfield Street, Cleveland, QLD, 4163 (07 3488 6100/ 0417 184 204)
- Roger Quinsey, Managing Director, Adelaide Coaches, 40-42 Dumbarton Avenue, Edwardstown, S.A. 5039 (08 8293 1710/ 0411 889 418)
- Anthony Hopkins, Manager of Public Relations, Greyhound Australia, 595 Curtin Avenue East, Eagle Farm, QLD 4009 (07 3868 0953/ 0418 157 525)
- Graham Davis, General Manager, Clarkes Logan City Bus Service, 42 Jutland Street, Loganlea, Qld, 4131 (07 3200 9606) 2010.
- Scott Grenda, Managing Director, the Grenda Group, 81 Cheltenham Road, Dandenong, Victoria 3173 (03 9771 4337/ 0418 343 235)
- Shane Dale Dewsbery, Managing Director, Redlines Coaches, 9 Edwards Street, Devonport, Tasmania 7310 (1300 360 000)
- Stephen Rowe, Managing Director, Busways, level 1/ 5 Bridge Street, Pymble NSW 2073 (0438 537 989)
- Michael Baulch, TFWA representative, Kogonup Bus Service, 1323 Nookanellup South Road, Kogonup, WA 6395 (08 9831 1166/ 0419354803)
- Robert P Wright, Managing Director, Moreland Buslines, 65 Colebrook Street, Brunswick Victoria 3056 (03 9384 7555)
- Michael Hannon, General Manager, Buslink Australia Pty Ltd, 17 Lindsay Street, Darwin, NT 0801 (08 8947 0577, 0417 871 622)

### NATIONAL INDUSTRIAL RELATIONS MANAGER

- Ian MacDonald, 14-16 Brisbane Avenue, Barton ACT 2604 (Canberra)/ 335 Mona Vale Road, Terrey Hills, NSW 2084 (Sydney), 02 6247 2604/ 0427 206 326)

### AUDITORS

- Weekes and Clements Pty Ltd, Chartered Accountants, 211 George St, Bathurst 2795



**Ian MacDonald, National Industrial Relations Manager**



FAIR WORK  
AUSTRALIA

15 March 2012

Mr Ian MacDonald  
National Industrial Relations Manager, Bus Industry Confederation  
Australian Public Transport Industrial Association  
imacdonald@bic.asn.au

Dear Mr MacDonald

**Australian Public Transport Industrial Association**

**Statutory Annual Return of Information (Addresses, Branches, Membership and Office Holders, etc) for 2012 [AR2012/398]**

This is a further courtesy letter to remind you of the obligation to lodge an Annual Return of Information for 2012 in respect of the above by **31 March 2012**.

**Failure to comply with these obligations is subject to a civil penalty provision – see s305 of the RO Act.**

A signed and dated declaration certifying matters prescribed in the *Fair Work (Registered Organisations) Act 2009* [the “**RO Act**”] must be lodged with Fair Work Australia [FWA] by that date. The matters to be included in the declaration are set out in the attached Checklist.

The declaration must be signed by the secretary, or where applicable, such other elected official who is required under the rules or by resolution of the organisation, to keep the relevant records (the “other prescribed officer”). A declaration signed by a non-elected person does not meet this requirement.

The secretary or other prescribed officer must also notify FWA within 35 days of any changes to such records.

Once an Annual Return or change of records has been lodged, a copy will be posted on the FWA website at [www.fwa.gov.au](http://www.fwa.gov.au) – under *Registered organisations - List of registered organisations*. To protect the privacy of the relevant office holders listed in declarations, you may wish to list their postal, rather than home addresses.

FWA encourages you to lodge all returns electronically (e.g. as pdf files) at [RIASydney@fwa.gov.au](mailto:RIASydney@fwa.gov.au). Alternatively, you can forward the documents by fax to (02) 9380 6990 .

Please ensure that emailed documents include signatures where required e.g. by scanning the signed documents into a PDF or TIF format.

Although it is not strictly a requirement under the RO Act, I would like to ask, where possible, if you could include a primary email point of contact for each branch office.

Please do not hesitate to contact me on (02) 8374 6649 or by e-mail at [RIASydney@fwa.gov.au](mailto:RIASydney@fwa.gov.au) if you wish to discuss the requirements outlined in this correspondence.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Steve Teece', written in a cursive style.

Steve Teece  
Organisations, Research & Advice  
Fair Work Australia

## Obligation to lodge Annual Return of Information by 31 March

A copy of each of the following records must be lodged with Fair Work Australia [FWA] between 1 January and 31 March each year. They must be certified by a declaration stating that it is a correct statement of the information contained in that record, signed by the secretary or such other elected official who is required under the rules, or by resolution of the organisation, to keep the relevant records (the “other prescribed officer” see RO Regulation 150).

For full details see ss230-233 of the Fair Work (Registered Organisations) Act 2009 [the “RO Act”], and Regulations 149-151 of the Fair Work (Registered Organisations) Regulations 2009 [the “RO Regulations”].

Failure to comply with these obligations is subject to a civil penalty provision – see s305 of the RO Act.

Requirement	Details of requirement
<b>Maintenance of Register of Members</b>	A declaration by the secretary or other prescribed officer certifying that the register of members has, during the immediately preceding calendar year, been kept and maintained as required by ss230(1)(a) and (2) <i>[s233(1)(a)]</i>
<b>List of Offices</b>	A list of the offices in the organisation and each branch (note the definition of “office” and “officer” in ss6 and 9) <i>[s230(1)(b)]</i>
<b>List of Office holders</b>	A list of the names, postal addresses and occupations of the persons holding the offices (note the definition of “office” and “officer” in ss6 and 9) <i>[s230(1)(c)]</i>
<b>List of Branches</b>	A record of the name of each branch of the organisation <i>[s230(1)(d) and reg. 147(a)]</i>
<b>New Branches</b>	A record of the name of each branch that commenced operation in the previous 12 months <i>[s230(1)(d) and reg. 147(b)]</i>
<b>Old Branches</b>	A record of the name of each branch that ceased operation in the previous 12 months <i>[s230(1)(d) and reg. 147(c)]</i>
<b>Addresses of Organisation and Branches</b>	A record of the address of the office of the organisation and the address of the office of each branch <i>[s230(1)(d) and reg. 147(d)]</i>
<b>Elections in Organisation and Branches</b>	A record of each election that must, under the rules of the organisation, be held during the year commencing 1 January of the year in which the return is lodged, for any offices in the organisation and branches of the organisation . <i>[s230(1)(d) and reg. 147(e)]</i>  <b>Note:</b> this provision does not relieve an organisation or branch from the separate requirement to lodge prescribed information prior to each election, as required by s189 of the RO Act
<b>Statement concerning number of members</b>	<ul style="list-style-type: none"> <li>• A record of the number of members on 31 December in the previous year, and:</li> <li>• if the organisation has entered into an agreement relating to members of State unions under s151(1) of the RO Act - a record of the number of members of the organisation who were (on 31 December in the previous year) ineligible State members in relation to the organisation within the meaning of s150 of the RO Act. <i>[s230(1)(d) and reg. 147(f) and (g)]</i></li> </ul>

### Obligation to notify of changes within 35 days

If there are any changes during the year to the list of offices, list of officeholders, list of branches (where relevant) and the address of the organisation and/or its branches an organisation must, within 35 days of the change, lodge with FWA, a notification of such changes certified by declaration signed by the secretary or other prescribed officer of the organisation to be a correct statement of the changes made [*RO Act s233(2) and RO reg. 151* refer].



FAIR WORK  
AUSTRALIA

30 January 2012

Mr Ian MacDonald  
National Industrial Relations Manager, Bus Industry Confederation  
Australian Public Transport Industrial Association  
imacdonald@bic.asn.au

Dear Mr MacDonald

**Australian Public Transport Industrial Association  
Statutory Annual Return of Information (Addresses, Branches, Membership and Office Holders,  
etc). for 2012 [AR2012/398]**

This is a courtesy letter to remind you of the obligation to lodge the Statutory Return of Information required each year by section 233 of the Fair Work (*Registered Organisations*) Act 2009 [the "RO Act"] by **31 March 2012**.

The Statutory Return must include a signed and dated declaration certifying the facts referred to in sub-section 233(1)(a) and must include a certified copy of the records and information prescribed by sub-section 230(1). For your convenient reference, the facts and details to be covered by the declaration are set out in the attached Checklist.

The declaration must be signed by the secretary, or where applicable, such other elected official who is required under the rules or by resolution of the organisation, to keep the relevant records (the "other prescribed officer"). A declaration signed by a non-elected person does not meet this requirement.

The secretary or other prescribed officer must also notify FWA within 35 days of any subsequent changes to such records.

Failure to comply with these obligations is subject to a civil penalty provision – see s305 of the RO Act.

Once the Statutory Return or a notification of any subsequent change of records has been lodged, a copy will be posted on the FWA website at [www.fwa.gov.au](http://www.fwa.gov.au) - under Registered organisations - List of registered organisations. To protect the privacy of the relevant office holders listed in declarations, you may wish to list their postal, rather than home addresses.

FWA encourages you to lodge all returns electronically (e.g. as pdf files) at [RIASydney@fwa.gov.au](mailto:RIASydney@fwa.gov.au). Alternatively, you can forward the documents by fax to (02) 9380 6990 .

Please ensure that emailed documents include signatures where required e.g. by scanning the signed documents into a PDF or TIF format.

Although it is not strictly a requirement under the RO Act, I would like to ask, where possible, if you could include a primary email point of contact for each branch office.

Please do not hesitate to contact me on (02) 8374 6620 or by e-mail at [RIASydney@fwa.gov.au](mailto:RIASydney@fwa.gov.au) if you wish to discuss the requirements outlined in this correspondence.

Yours sincerely

A handwritten signature in black ink, appearing to read "Steve Teece". The signature is written in a cursive, slightly slanted style.

Steve Teece  
Organisations, Research & Advice  
Fair Work Australia

## Obligation to lodge Annual Return of Information by 31 March

A copy of each of the following records must be lodged with Fair Work Australia [FWA] between 1 January and 31 March each year. They must be certified by a declaration stating that it is a correct statement of the information contained in that record, signed by the secretary or such other elected official who is required under the rules, or by resolution of the organisation, to keep the relevant records (the “other prescribed officer” see RO Regulation 150).

For full details see ss230-233 of the Fair Work (Registered Organisations) Act 2009 [the “RO Act”], and Regulations 149-151 of the Fair Work (Registered Organisations) Regulations 2009 [the “RO Regulations”].

Failure to comply with these obligations is subject to a civil penalty provision – see s305 of the RO Act.

Requirement	Details of requirement
<b>Maintenance of Register of Members</b>	A declaration by the secretary or other prescribed officer certifying that the register of members has, during the immediately preceding calendar year, been kept and maintained as required by ss230(1)(a) and (2) <i>[s233(1)(a)]</i>
<b>List of Offices</b>	A list of the offices in the organisation and each branch (note the definition of “office” and “officer” in ss6 and 9) <i>[s230(1)(b)]</i>
<b>List of Office holders</b>	A list of the names, postal addresses and occupations of the persons holding the offices (note the definition of “office” and “officer” in ss6 and 9) <i>[s230(1)(c)]</i>
<b>List of Branches</b>	A record of the name of each branch of the organisation <i>[s230(1)(d) and reg. 147(a)]</i>
<b>New Branches</b>	A record of the name of each branch that commenced operation in the previous 12 months <i>[s230(1)(d) and reg. 147(b)]</i>
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<b>Addresses of Organisation and Branches</b>	A record of the address of the office of the organisation and the address of the office of each branch <i>[s230(1)(d) and reg. 147(d)]</i>
<b>Elections in Organisation and Branches</b>	A record of each election that must, under the rules of the organisation, be held during the year commencing 1 January of the year in which the return is lodged, for any offices in the organisation and branches of the organisation . <i>[s230(1)(d) and reg. 147(e)]</i> <b>Note:</b> this provision does not relieve an organisation or branch from the separate requirement to lodge prescribed information prior to each election, as required by s189 of the RO Act
<b>Statement concerning number of members</b>	<ul style="list-style-type: none"> <li>• A record of the number of members on 31 December in the previous year, and:</li> <li>• if the organisation has entered into an agreement relating to members of State unions under s151(1) of the RO Act - a record of the number of members of the organisation who were (on 31 December in the previous year) ineligible State members in relation to the organisation within the meaning of s150 of the RO Act.</li> </ul> <i>[s230(1)(d) and reg. 147(f) and (g)]</i>

### Obligation to notify of changes within 35 days

If there are any changes during the year to the list of offices, list of officeholders, list of branches (where relevant) and the address of the organisation and/or its branches an organisation must, within 35 days of the change, lodge with FWA, a notification of such changes certified by declaration signed by the secretary or other prescribed officer of the organisation to be a correct statement of the changes made [*RO Act s233(2) and RO reg. 151* refer].