



22 August 2018

Mr Christopher Blackmore
Branch Secretary
Australian Institute of Marine and Power Engineers, The-West Australia Branch
mcarroll@aimpe.asn.au

Dear Mr Blackmore,

cc: AIMPE@aimpe.asn.au

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested offices for West Australia Branch [E2017/274]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must, as soon as practicable after receiving the post-election report, publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Australian Institute of Marine and Power Engineers, The-West Australia Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;

- the name of the person now holding the office;
- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Christine Hibberd
Registered Organisations Commission

15 August 2018

**Australian Institute of Marine and
Power Engineers**
West Australia Branch
Scheduled election
E2017/274

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Election(s) Covered in this Report

Organisation: West Australia Branch
Election: Scheduled
Election Decision No/s: E2017/274

Rules

Rules used for the election: [009V: Incorporates alterations of 03/12/2014 in matter R2013/22]

Rules difficult to apply/interpret: No

Model Rule reference (if any): N/A

For more details see the Model Rules on the AEC website:

(https://www.aec.gov.au/About_AEC/AEC_Services/Industrial_Elections)

Roll of Voters

Roll of voters was supplied by the organisation but not required.

Total number of voters on the Roll:	401
Number of apparent workplace addresses:	N/A
Number of non-current addresses:	N/A

Other matters pertaining to the roll of voters:

Irregularities

Details of written allegations of irregularities, and action taken by AEC: N/A

Other irregularities identified, and action taken: N/A

Other Matters

Returning Officer actions required (Section 193):

Details:

Rule 33B(v) – states in part that “The Returning Officer shall, at least fourteen (14) days before the opening of the election caused to be sent by prepaid mail to each financial member of the Branch a ballot paper together with two (2) envelopes, a “declaration envelope” with a removable flap or label and a prepaid envelope.” The difficulty arising from this Rule is that posting out ballot material prior to the actual opening of the ballot could result in ballot papers being completed and returned prior to the commencement of the ballot. Such ballot papers could not be admitted to the scrutiny; however, if they were admitted, it would result in an irregularity occurring in the election.

To avoid the possibility of an irregularity occurring take action under section 193 of the Fair Work (Registered Organisations) Act 2009. The action is to extend the ballot to include the 14 days.

Signed



Tristan Barnes
Returning Officer
Australian Electoral Commission
E: waelections@aec.gov.au
P: 08 9308 2001
15 August 2018

Attachments

A. Declaration of Results for Uncontested Offices – WA

Australian Institute of Marine and Power Engineers
West Australia Branch
DECLARATION OF RESULTS - E2017/274
Uncontested Offices

Scheduled Election

The Results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

West Australia Branch
Branch Treasurer (1)

Candidates

HARTLIEB, Karel

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Tristan Barnes
Returning Officer
Australian Electoral Commission
15/08/2018





DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

Australian Institute of Marine and Power Engineers
(E2017/274)

MR ENRIGHT

MELBOURNE, 23 MARCH 2018

Arrangement for conduct of election.

[1] On 9 March 2018 the West Australia Branch of the Australian Institute of Marine and Power Engineers lodged with the Registered Organisations Commission prescribed information for an election to fill the following office:

Branch Treasurer

[2] I am satisfied that an election for the abovenamed office is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

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PRESCRIBED INFORMATION FOR ELECTIONS in accordance with Section 189 Fair Work (Registered Organisations) Act 2009 and Regulation 138 Fair Work (Registered Organisations) Regulations 2009

I, Christopher Blackmoore, being the Branch Secretary of the Western Australian Branch of the Australian Institute of Marine and Power Engineers, make the following statement:

1. I am authorised to sign this statement containing prescribed information for the Western Australian Branch of the Australian Institute of Marine and Power Engineers.
2. The following information is lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).
3. The elections that are required are set out in the table in Annexure A.
4. This statement is lodged at least 2 months before nominations open for the election below.

Signed: C. Blackmoore.

Christopher Blackmoore
WA Branch Secretary
AIMPE

Dated: 9TH MARCH 2018

[PLEASE NOTE: This statement should be lodged with the Registered Organisations Commission at least 2 months prior to nominations opening. It can be submitted to .]

