



18 March 2020

Kim Teague
Secretary

Australian Community Services Employers Association, Union of Employers
Sent via email: info@cmsolutions.org.au

Dear Kim Teague

The Australian Community Services Employers Association, Union of Employers's annual return of information (Annual Return) lodged under subsection 233(1) of the RO Act

Thank you for providing your declarations and information (Annual Return) lodged under subsection 233(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).

Summary of your Annual Return and Review Outcome

Year 2020

Matter number AR2020/78

Lodgement date 12 March 2020

Review Primary Review

Result FILED

Your primary review

Your Annual Return had a **primary review** which checked whether it was signed by an officer, lodged on time, the required declarations were made, included the list of offices and office holders and whether you met the requirements that the ROC raised with you last year. A primary review does not examine all the requirements of subsection 233(1).



Your Annual Return satisfied the requirements of the primary review and has been uploaded to the ROC website.

The ROC's risk-based approach

Over a five year period the Annual Return statement of every organisation will be subject to at least one advanced review. An advanced review is a more comprehensive review.

The ROC's [advanced review checklists](#) are published on our website.

This year your Annual Return was assessed against a primary review. A primary review does NOT check all legislative requirements.



It is not possible for the ROC to check the accuracy of the information in the return.

Non-compliance (whether checked in this primary review or not) may result in a penalty.

If the information in your Annual Return changes

Do you have questions?

Information and education materials are available on our [website](#). These materials are regularly updated. We recommend you [subscribe to the ROC's subscription service](#).

If you have any queries we can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au.

Yours sincerely

Registered Organisations Commission



ANNUAL RETURN OF INFORMATION (organisation with no branches) in accordance with Regulation 147 *Fair Work (Registered Organisations) Regulations 2009* and Sections 230 and 233 *Fair Work (Registered Organisations) Act 2009*

I, Kim Teague, being the Secretary of the Australian Community Services Employers Association, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by s.230(1)(a) and s.230(2) of the *Fair Work (Registered Organisations) Act 2009* (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:
 - The address of the organisation is Unit 5, 321 Kelvin Grove Road, Kelvin Grove Qld 4059.¹
 - The organisation has no branches and no branches have ceased or commenced in the previous 12 months.²
 - On 31 December in the previous year the number of members was 535³
 - A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.
 - Under the rules of the organisation, the following elections must be held between 1 January and 31 December of 2020
 1. There are no elections scheduled for 2020

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a), (b), (c) & (d)

³ s.230(1)(d); reg.147(f)

- The organisation:
 - Has not entered into an agreement under s151 (1) of the Act with a state union.



**KIM TEAGUE
SECRETARY**

Date: 12 March 2020

ANNEXURE A

Offices and Office Holders in the Organisation:

Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
President	Deborah Ponting	PO Box 3252, Newmarket Qld 4051	Teacher
Vice President	Jennifer O'Brien	PO Box 3252, Newmarket Qld 4051	CA Accountant
Secretary	Kim Teague	PO Box 3252, Newmarket Qld 4051	Lawyer
Treasurer	Lyanna George	PO Box 3252, Newmarket Qld 4051	Financial Analyst
Board Member	Peter Hoens	PO Box 3252, Newmarket Qld 4051	Teacher
Board Member	Allan Fazldeen	PO Box 3252, Newmarket Qld 4051	Retired FCPA Accountant